

**CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN**

**BY-LAW 2024-27**

**Being a by-law to establish  
service charges and fees.**



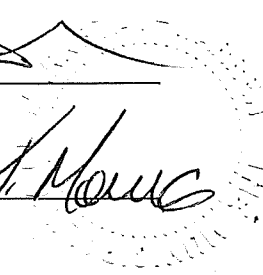
**WHEREAS** Section 390 of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that municipalities may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** the Council of the Corporation of the Municipality of Markstay-Warren concurred to establish charges and fees for various services and goods provided by the municipality.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN HEREBY ENACTS AS FOLLOWS:**

1. THAT Schedule A to I as attached be accepted
2. That this by-law shall come into force and take effect as of August 1, 2024
3. That this By-law repeals By-law 2020-06 and all other "Service Charges and fees by-law".

READ A FIRST, SECOND AND THIRD )  
TIME AND FINALLY PASSED THIS )  
DAY OF 2024 )

  
MAYOR  
  
CLERK  


**Schedule "A"**  
**To amend Schedule A" to By-Law 2024-27**

**Administration Clerk Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
Commissioner of Oath & Affidavit	\$14.00	Taxable
Certified True Copies of By-Laws and other Municipal Documents (plus cost of By-law – see below)	\$15.00	Taxable
Photocopies (per page 8 1/2 x 11 & 8 1/2 x 14)	\$0.25	Taxable
Photocopies Non-profit Groups, no Paper	50% discount	Taxable
Lottery Licences	3% of total prize value	Exempt
Fax Transmission – Local & Long Distance	\$3.00	Taxable
E-mail Transmission	\$3.00	Taxable
Copies of By-Laws up to 10 pages	\$15.00	Taxable
Copies of By-Laws up to 10 pages (mailed)	\$16.00	Taxable
Certified True Copies of Personal Documents	\$15.00	Taxable
MFIPA – Request for Information	Application Fee	\$5.00
	Research fee – per 15 minutes	\$7.50
	Copies per page	\$0.20

Revised as per By-Law 2025-57

**Schedule "B" to By-law 2024-27  
Financial Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
Tax Certificate (for each roll) (no verbal)	\$62.00	Exempt
Tax Certificate (for each roll) (no verbal) if required in less than 5 days	\$75.00	Exempt
Utility Certificate (for each account) (no verbal)	\$23.00	Exempt
Duplicate Tax Receipt	\$25.00	Exempt
Replication of Tax Bill	\$25.00	Exempt
Returned Cheque/Transaction (NSF)	\$35.00	Exempt
Arrears Notice (each roll)	\$5.00	Exempt
Tax/Utility Statement	\$17.00	Exempt
Adjustment of Payment Allocation	\$31.00	Taxable
Additions of fees to tax roll	\$29.00	Taxable
Note: all transactions mentioned above are on a per roll/transaction basis at the discretion of the processing clerk and/or Treasurer.		
Cost of Tax Sale Registration is Extensive and currently covered under 2012-27 (whichever is the most current by-laws.)		

**Schedule "C" to By-law 2024-27  
Fire Department Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
Fire Inspection - when requested by lawyer or insurance company (with respect to fire safety in buildings under Fire Code and Building Code	\$228.00	Exempt
Copy of all Types of Fire Reports	\$258.00	Taxable
Copy of Inspection Reports	\$165.00	Taxable
Incinerator Permit (12 calendar months)	\$100.00	Exempt
Burning Permits (yearly)	\$100.00	Exempt
Burning Permits (for 10 days)	\$25.00	Exempt
Special Burning Permit	\$250.00	Exempt
Inspection of Solid Fuel Burning Appliance (when requested by Insurance Company or Lawyer)	\$407.00	Exempt
Property Search of Fire Department Records	\$250.00	Taxable
Fire Works Permit	\$25.00	Taxable

**Schedule "D" to By-law 2024-27  
Building & By-Law Department Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
<b>BUILDING DEPT</b>		
Building Department - Property File Search	\$60.00	Taxable
<b>BYLAW DEPT</b>		
Temporary Noise Permit	\$75.00	Taxable
<b>Administrative Monetary Penalty System (AMPS)</b>		
Screening Non-Appearance Fee	\$50.00	Exempt
Hearing Non-Appearance Fee	\$100.00	Exempt
Late Payment Fee	\$15.00	Exempt
Any contravention of Municipal laws will be associated to the specific by-law it refers too.		

Schedule "E" - Animal Control Services Fees  
Municipality Of Markstay-Warren

Dog Tag Price List

Description	1 Dog (Per Tag)	2 Dogs (per Tag) 5% savings	3+ Dogs (per Tag) 10% savings
<b>Regular</b>			
Dog Licence - 1 Year (purchase on/before March 31)	\$15.00	\$14.25	\$13.50
Dog Licence - 1 Year ( purchased after March 31)	\$30.00	\$28.50	\$27.00
Dog Licence - 3 Years (10% saving)	\$40.50	\$38.48	\$36.45
Dog Licence - 5 Years (20% savings)	\$60.00	\$57.00	\$54.00
Dog Licence - Life Time (30% savings)	\$105.00	\$99.75	\$94.50
<b>Seniors 65/Disabled</b>			
Dog Licence - 1 Year (purchase on/befor March 31)	\$10.00	\$9.95	\$9.00
Dog Licence - 1 Year ( purchase after March 31)	\$20.00	\$19.00	\$18.00
Dog Licence - 3 Years (10% Savings)	\$27.00	\$26.65	\$24.30
Dog Licence - 5 Years (20% Savings)	\$42.50	\$40.38	\$38.25
Dog Licence - Lifetime (30% Savings)	\$80.00	\$76.00	\$72.00
<b>Other Fees</b>			
Guide/Service Dog	No Fee	No Fee	No Fee
Replacement Tag	\$5	\$5	\$5
Kennel Licence		\$300.00	
Impound Fee		\$50/day up to 3 days	

**Schedule "F" to By-law 2024-27  
Transportation Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
Driveway Permits - Included Two (2) Inspections	\$99.00	Taxable
Inspection of Driveway - to ensure complies with municipal by-laws and standards (when requested by insurance company or lawyer)	\$76.00	Taxable
911 Signs (includes location inspection, sign, numbering and posts)	\$119.00	Exempt
911 Sign Replacement	\$56.00	Taxable

**Schedule "G" to By-law 2024-27  
Environmental Services**

<b>Service/Document</b>	<b>Cost</b>	<b>Tax</b>
<b>Landfill</b>		
Tipping fee for disposal of construction materials		
-Pick-Up Load	\$25.00	Exempt
-UP to 5 ton tag-along Trailer	\$50.00	Exempt
-Five Ton Truck	\$100.00	Exempt
-Tandem Dump Truck	\$125.00	Exempt
-Tri-Axle Dump Truck	\$150.00	Exempt
Average Price per yard	\$8.00	Exempt
- Fridges/freezers not drained of Freon	\$60.00	Exempt
Open Landfill Site on a day its closed	\$200.00	Exempt
Annual Business Fee	\$200.00	Exempt
Annual Contractor Fee	\$200.00	Exempt
<b>Water &amp; Sewer</b>		
Inspect connection to municipal sewers	\$99.00	Exempt
Inspect connection to municipal water	\$99.00	Exempt
Shut Off/Turn On- water supply at lot line	\$350.00	Exempt
Travel Trailer Dumping Fee (Seasonal Fee)	\$100.00	Exempt
Travel Trailer Dumping Fee (Machine)	\$15.00	Exempt
Call out for Sewer backup that is on private property will incur all costs including but not limited to Vactor, Camera, and Staff wages		Exempt

**Schedule "H" to By-law 2024-27  
Cemeteries**

Services/Documents			Cost	Tax
Regular Lots – Single Plot	General Fund	\$200.00	\$490.00	Taxable
	Care & Maintenance Fund	\$290.00		
Interment Charges – Casket (during the week)	General Fund		\$442.50	Taxable
Interment Charges – Cremation (during the week)	General Fund		\$200.00	Taxable
Internment Charges – Casket (during the weekend)	General Fund		\$663.75	
Internment Charges – Cremation (during the weekend)	General Fund		\$300.00	Taxable
Disinterment - Casket	General Fund		\$1000.00	Taxable
Disinterment - Cremation	General Fund		\$511.39	Taxable
Transfer of Interment Rights (includes recording change of ownership and issuing new deed)	General Fund		\$100.32	Taxable
Monument Installation Charges – Installing a Flat Marker measuring over 172 square inches	Care & Maintenance Fund	\$50.00	\$100.00	Taxable
Monument Installation Charges – installing an upright monument measuring up to 4 feet in height or width	Care & Maintenance Fund	\$100.00	\$200.00	Taxable
Monument Installation Charges – Installing an upright monument measuring over 4 feet in height or width	Care & Maintenance Fund	\$200.00	\$400.00	Taxable
Care and Maintenance Fee: If pre-need lot or 1 <sup>st</sup> interment prior to 1955, care & Maintenance is collected at the current rate applicable to the grave/lot \$150.00 or \$250.00 O. Reg 30/11 s. 95(2)				

**Schedule "I" to By-Law 2024-27  
Recreation Services**

<b>Service /Document</b>		<b>Cost</b>	<b>Tax</b>
<b>Warren Arena</b>			
Ice Rental – Per Hour Basis - Residents	Minor Groups	\$87.00	Taxable
	Adult Groups	\$109.00	
Ice Rental- Per Hour Basis – Non-Residents	Minor Groups	\$100.00	Taxable
	Adult Groups	\$125.00	
Ice Rental – Day Rental	Minor Groups	\$1077.00	Taxable
	Adult Groups	\$1200.00	
Shinny	Per Person	\$4.42	Taxable
Shinny/Public Skating Family Pass		\$70.00	Taxable
Arena Floor – Per Hour Basis (Concrete Surface) residents	Minor Groups	\$58.00	Taxable
	Adult Groups	\$77.00	
Arena Floor – Per Hour Basis (Concrete Surface) Non-residents	Minor Groups	\$70.00	Taxable
	Adult Groups	\$90.00	
Arena Floor per day basis (including one day set-up)		\$700.00	Taxable
Lion’s Club Senior Supper (1 day)		\$50.00	Taxable
Hall Rentals – Per Hour Basis (Meetings)	Minor Groups	\$36.00	Taxable
	Adult Groups	\$50.00	
Hall Rentals – Per Day Basis	Residents	\$615.00	Taxable
	Non-Residents	\$700.00	
Hall Rental – Overnight Stay		<b>\$150.00</b>	
Hall Rental – Warren & District Lions Club		Weekly Bingo	Taxable
Kitchen Rental without Hall Rental. Kitchen and kitchen equipment rentals (includes utensils, fridge, stove, small appliances, etc....) Residents only	Hourly Rates if Outside Operating Hours (above Base Rate)	\$20.00	Taxable
Entire Arena Building (includes arena ice surface; hall; kitchen duration: Friday Evening, Saturday, Sunday	Residents – Any Group	\$3500.00	Taxable
	Non-Residents	\$3700.00	
	MW Firefighters Association	\$1553.00	Taxable
	Minor Hockey	\$2,233.00	
	2 Day Rental	75% of above rates	

Entire Arena Building – Off Season (arena floor surface (no ice), hall, kitchen duration: Friday Evening, Saturday, Sunday)	Residents	\$2550.00	Taxable
	Non-Residents	\$3100.00	
	2 Day Rental	75% of above rates	
Skate Sharpening – Per Pair		\$4.42	Taxable
Curling Fees – Per 2 hour block		\$150.00	Taxable
Curling Fees – Set up		\$200.00	Taxable
Old Timers Dressing Room per Season (Oct – March)		\$572.00	Taxable
Advertising – 4' x 8' Signs	North or East Wall	\$325.00	Taxable
	South Wall	\$250.00	
Ice Surface Advertising 5'x12" (plus cost of vinyl logos)		\$160.00	Taxable
Advertising Board – Lobby (per slot)		\$175.00	Taxable
Zamboni Advertising	Sides	\$375.00	Taxable
	Front	\$190.00	
Boardroom Use (2 Hour Limit)		\$30.00	Taxable
<b>Ballfield</b>			
Ball Field Rental (Per game – 1.5 hr limit (with or without lights)		\$20.00	Taxable
Ball Field Rental – Schools booked in advance		Free	
Markstay-Warren Community Centre Facility – Entire Facility or portions thereof for municipality sanctioned organizations and for community-oriented events that directly impact our community		10% of Net Profit	Taxable
<b>Markstay-Warren Outdoor Rink (ODR)</b>			
Available for Rental when there is no ice on the surface during the period of April 1 to October 31	4 Hour Rental	\$60.00	Taxable
	Weekend Rate	\$120.00	