

WARREN ARENA CANTEEN OPERATION

2022-2023 SEASON

Tender TMW 2022-07

Tender Submission:

The Municipality's tender forms must be used and are available at the Municipal Office, 21 Main Street South, Markstay, during normal business hours.

Tender Closing:

Sealed tenders will be received by the undersigned up until 2:00 p.m. on Wednesday, October 28, 2022.

Tender Opening:

Tenders will be opened publicly by Administration at the Municipal Office at 2:05 pm on Friday, October 28th, 2022.

Tender Review & Subsequent Approval:

Tenders will be reviewed immediately after opening and awarded by Administration. If more than one tender is received, a draw will determine the award of tender.

Rheal Forgette
Chief Administrative Officer



Warren Arena Canteen Operations TERMS OF REFERENCE

1. Hours of operation for the canteen shall be limited to Arena schedule.
2. Renter responsible for cleaning of canteen. A damage/cleaning deposit of **\$200.00** is required to be paid within ten (10) days of acceptance of tender and payable to the Municipality of Markstay-Warren. This deposit to be refunded at end of season after inspection by and approval of Arena Manager.
3. The municipality will be offering the rental of the Canteen for **FREE**.
4. Renter is responsible for any and all damages incurred in the canteen during the season.
5. Renter responsible to obtain own permits, licences and coverage as required.
6. Renter to notify the Municipality, in writing, addressed to the Chief Administrative Officer, Box 79, Markstay, On, P0M 2G0, giving at least six (6) weeks' notice, in the even where the Renter wishes to discontinue operating the canteen.
7. The Municipality to notify the Renter in writing to the stipulated address, giving at least six (6) weeks' notice in the event where the Municipality wishes to discontinue operating the canteen.
8. The Municipality is not responsible for loss of revenue or stock due to faulty equipment or any act of God.
9. Renter will not alter canteen unless approved in writing by the Chief Administrative Officer.
10. This agreement is valid upon signing of both parties and for the term of the 2022 - 2023 Ice Rental Season.
11. Keys to facilities must be returned at the end of the season and the stock (if any) shall be removed from refrigerators or freezers.
12. The Municipality will reserve the right to approve the menu during fundraising events (specific hot foods may be asked to be removed from the menu if they are not a regular item sold during the year & product prices to be maintained as per approved menu). Further, the Municipality will require that all parties that rents the community hall/kitchen to sell products at or above the canteen rate with exceptions as approved by the Chief Administrative Officer. E.g. Lion's Christmas Party where free items are given to kids.



TENDER TMW 2022-07
WARREN ARENA CANTEEN OPERATIONS
Tender Form

I, _____, having carefully read the Terms of Reference for the Warren Arena Canteen Operations, hereby submit this tender for rent for the 2022- 2023 season.

Rental Fee : **FREE RENT**

Dated at _____ this _____ day of _____, 2022.

Signature

Name (please print)

Address

Phone number



**WARREN ARENA CANTEEN OPERATIONS
2022 - 2023 SEASON
AGREEMENT**

I, _____ agree to rent **FREE** and operate the Warren Arena Canteen from the Municipality of Markstay-Warren for the 2022 - 2023

I agree to abide by the Terms of Reference of Tender TMW 2022-07 as attached hereto and forming part of this agreement.

Signature of Renter

Print Name

Address

Phone #

Signature of Municipal Official

Print Name

Dated at _____ this _____ day of _____, _____.