



THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
PUBLIC WORKS COMMITTEE MEETING
AGENDA

June 12, 2025

1:00 pm

Markstay-Warren Council Chambers

21 Main Street South

Markstay, Ontario

	Pages
1. Opening Remarks and Introduction	
2. Roll Call	
3. Disclosure of Pecuniary Interest and General Nature Thereof	
4. Approval of Agenda	
5. Approval of previous meeting minutes	
6. Delegation	3
6.a New Roads: Jean Paul D'aoust and Jenn McNabb	
7. New Business	
7.a Landfill Site Shack	
7.a.1 Guardian Booth Quote	5
7.a.2 ATCO Quote	13
7.b Municipality Garage Updates for Markstay and Warren	
7.c Backup required for Two-way radio	
7.d Calcium Update	
7.e Streetlight Inventory Update	
8. Date of Next Committee Meeting	
9. Adjournment	

**LA CORPORATION DE LA MUNICIPALITÉ DE
MARKSTAY-WARREN
COMITÉ DES TRAVAUX PUBLICS
ORDRE DU JOUR**

le 12 juin 2025

13 h 00

Salle du Conseil Markstay-Warren

	Pages
1. Remarques préliminaires et introduction	
2. Appel nominal	
3. Divulgence des intérêts pécunières	
4. Approbation de l'Ordre du Jour	
5. Approbation du procès-verbal de la dernière réunion	
6. Delegation	3
6.a Jean Paul Daoust	
7. Affaires nouvelles	
7.a Landfill Site Shack	
7.a.1 Guardian Booth Quote	5
7.a.2 ATCO Quote	13
7.b Municipality Garage Updates for Markstay and Warren	
7.c Two way radio - backup required	
7.d Calcium Update	
7.e Streetlight Inventory Update	
8. Prochaine rencontre	
9. Levée de la réunion	



MUNICIPALITY OF | MUNICIPALITÉ DE
**MARKSTAY
WARREN**

Municipality of Markstay-Warren
21 Main Street South, P.O. Box 79 Markstay, ON P0H 2N0
Phone: 705 853-4536 Fax: 705 853-4964

REQUEST FOR DELEGATION / WRITTEN SUBMISSIONS

A request for a delegation or presentation before Council must be in the form of a written submission to the Municipal Clerk. The following background information form must be duly completed and submitted by no later than 4:00 p.m. on the Monday prior to the requested meeting. (5 working days prior to scheduled meeting)

PLEASE PRINT CLEARLY:			
Council Meeting Date:		MAY 20 / 25	
Subject:			
Name:	JEAN PAUL DROUST		
Address:	Home:	Business:	Fax:
Phone:	705-241-1160		
E-Mail:			
Name of Group or Person(s) represented (if applicable):			
Details of nature of the business/purpose (additional information can be attached separately):			
I would like to request access to the un-maintained portion of Chamberlin Rd. to access my property which is about 1 km beyond the current turnaround. See reverse →			
Presentation Requirements:	<input type="checkbox"/> Easel	<input type="checkbox"/> Projection Equipment	
	<input type="checkbox"/> Other:		
Personal information on this form will be used for the purpose of sending correspondence relating to matters before Council and Committee of the Whole. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a report that is available to the general public in a hard copy format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, C.M.56, as amended.			
Submit your completed form to:			
Municipal Clerk Municipality of Markstay-Warren 21 Main Street South PO Box 79 Markstay, ON P0M 2G0 E-Mail: info@markstay-warren.ca Tel: 705 853-4536 Fax: 705 853-4964			

Visit ... www.markstay-warren.ca

I would also request the permission to maintain said section of from 448 Chamberlin Rd to Crown Land +/- 260m or historical end of Chamberlin Road whichever is longer.



Quotation

Quote Number: 55236

Guardian Booth LLC
13338 Midvale Rd
Waynesboro, PA 17268
Phone: 844-992-6684

5/29/2025

Prepared For: Municipality of Markstay-Warre
rtheiss@markstay-warren.ca
21 Main Street South
Markstay, ON P0M 2G0
Attn: Ronny

Ship To: Municipality of Markstay-Warre
rtheiss@markstay-warren.ca
405 Gervais Rd
Markstay-Warren, ON P0M 2G0
Attn: Ronny

Quote valid for 30 days.

Contract Terms: 50

Payment Terms: Net 1

Our Item	Item Description	
GB8X12S-C	STANDARD 8X12 BOOTH	\$24,076.19
	8' x 12' Booth	
	Framing: durable weather resistant aluminum	
	Walls: double layer of insulated pre-painted galvanized iron panels	
	Insulation: 2" weather-resistant R10 insulation	
	Color: indigo blue exterior & light gray interior if not otherwise specified	
	Door: 32" x 80" swing door with 24" x 36" fixed window, lockable doorknob	
	Windows: 36" tall windows all around, sliding on 3 sides	
	Roof: 8.5' x 13' roof to offer 4" overhang all around booth	
	Floor: galvanized diamond floor plate on steel	
	forkliftable base-frame	

Options:

Security	\$0.00
32" Door Width - Door 1	\$0.00
Lever Handle - Door 1	\$0.00
3/16" Glass Windows	\$0.00
Clear Window Finish	\$0.00
Diamond Plate	\$0.00
Insulated Floor	\$1,350.00
1 Desk	\$0.00
Desk 1 Rear Elevation	\$0.00
Standard Drawer - Desk 1	\$0.00
Standard Desk - Desk 1	\$0.00
LED Bulb	\$0.00

NOTE: This Quote does not include Sales Tax. Applicable Sales Tax will be included in final Invoice.
Quote is valid for 30 days and Guardian Booth reserves the right to adjust the price based on commodity pricing.

Options:

Quad Outlet	\$0.00
Baseboard Heaters	\$490.00
2000 WATT, 240V, SET OF 2	
Wall-Mounted AC	\$850.00
A/C 15,000 BTU	
4 Corner Flood Lights	\$529.41
Include Photocell Sensor	\$351.76
Main Lug Panel Box	\$0.00
Rated for 125 AMP	
6-Space Panel Box	\$181.16
Hardwire Exterior Junction Box	\$0.00
Power to be connected by customer to exterior box.	
Standard Exterior Finish	\$0.00
Anchoring Brackets	\$258.82
Set of 4.	
Gas Generator	\$2,235.29
AK/HI/International Delivery	\$4,100.00

**Important Instructions for Delivery
Requires forklift with 6' forks**

<u>Quantity (EA)</u>	<u>Price / Unit of Measure</u>	<u>Extended Price</u>
1	\$34,422.63 / EA	\$34,422.63

Our Item

Item Description

RESTROOM-STD RESTROOM

- Door opening inside booth with lock
- Vanity sink
- Toilet
- Mirror
- Water heater
- Toilet Tissue Dispenser
- Ceiling light with separate switch
- Ventilation fan
- Paper Towel Dispenser
- Wall-Mounted Heater to be located in Chase
- Removable access wall for water and sewage lines
(Installed with Rivets)
- Setup for permanent plumbing/sewage system through back wall.

Please note: on-site plumbing work to be arranged by customer

**NOTE: This Quote does not include Sales Tax. Applicable Sales Tax will be included in final Invoice.
Quote is valid for 30 days and Guardian Booth reserves the right to adjust the price based on commodity pricing.**

Quantity (EA)

Price / Unit of Measure

Extended Price

1

\$8,923.61 / EA

\$8,923.61

Project Total: \$43,346.24

ACCEPTED BY: _____

ACCEPTED DATE: _____

NOTE: This Quote does not include Sales Tax. Applicable Sales Tax will be included in final Invoice.
Quote is valid for 30 days and Guardian Booth reserves the right to adjust the price based on commodity pricing.

Our structures are manufactured to comply with the latest edition of the International Building Code with is adopted for use in most jurisdictions.

Individual State and local permitting is the responsibility of the purchaser, unless specified approval requirements are listed above.

Guardian Booth's Terms & Conditions

All orders require a 50% deposit before starting production. 40% of the order total balance is due prior to shipment. The remaining 10% is due upon delivery.

Deposits are non-refundable after 7 business days.

If product is manufactured with customer approval but cannot be delivered, a 2%/month storage fee will be charged after 5 days.

Payment is expected within the above payment terms. For any invoice that surpasses 10 business days past due, a \$250 administrative charge will be assessed. Additional finance charges will be charged monthly at a periodic rate of 2% per calendar month on the unpaid balance or up to the highest amount permitted by law.

Guardian Booth does not accept retainage on projects and payment to Guardian Booth is not contingent upon payment from your sub-customers.

All claims of whatever nature including, but not limited to, claims for shortage, deductions and defective goods, must be made in writing to Guardian Booth within fifteen (15) days of Buyer's receipt of goods. Failure to comply with the aforesaid procedure shall constitute Buyer's waiver of any such claim.

Any product modification done by Buyer, 3rd party or anyone other than a representative of Guardian Booth will void all warranty and liability coverage.

This quote is valid for 30 days. Please contact our office for updated pricing after 30 days.

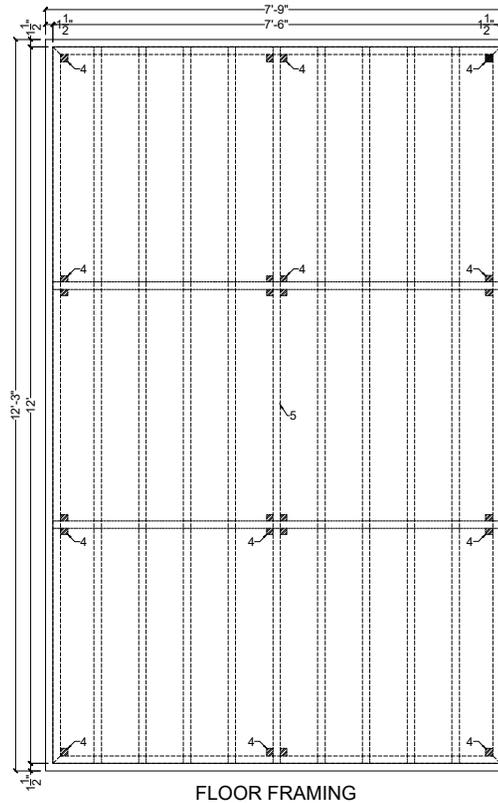
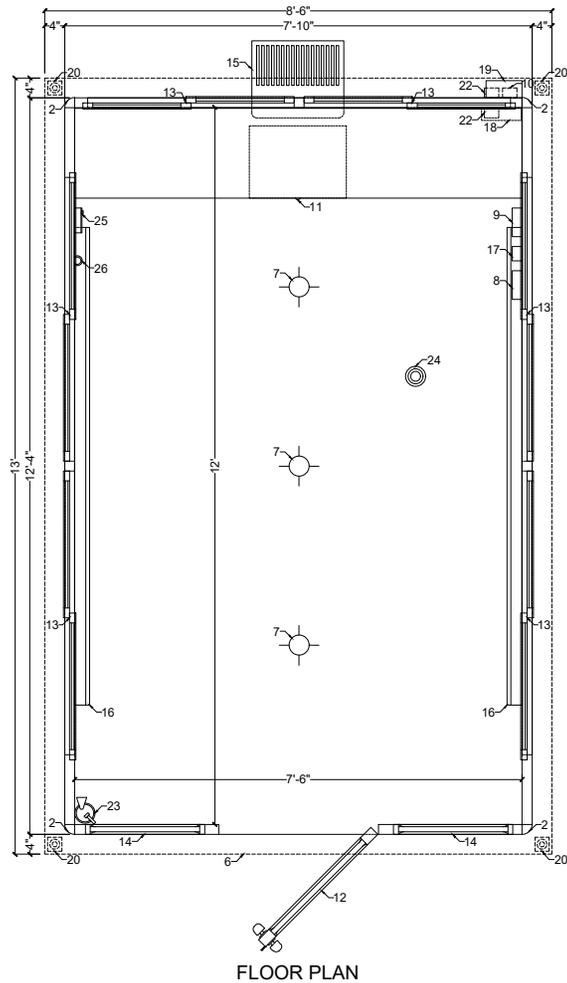
Compliance with State and Local permitting is the responsibility of the customer unless specified otherwise. Stamped drawings are not included unless specifically listed in the quote.

Guardian Booth collects sales tax for orders delivered in CA, CO, CT, FL, GA, IL, IN, MD, MA, MI, NJ, NY, NC, PA, SC, TN, TX, VA, WA, and WV unless provided with a Resale or Tax-Exempt Certificate. In all other states, Guardian Booth is not registered to collect sales tax, and customers are responsible for sales tax compliance if applicable.

NOTE: This Quote does not include Sales Tax. Applicable Sales Tax will be included in final Invoice.
Quote is valid for 30 days and Guardian Booth reserves the right to adjust the price based on commodity pricing.



8' X 12' STANDARD BOOTH



NOTES :

- ① SANDWICH PANEL: ALUMINUM FRAME WITH 2" DOUBLE LAYER PPGI PANELS AND R-10 XPS FOAM INSULATION
- ② CORNER COLUMN
- ③ C - CHANNEL
- ④ LEGS
- ⑤ BASE FRAME: WELDED 1.5" SQUARE STEEL TUBING, COVERED WITH DIAMOND FLOOR PLATE
- ⑥ ROOF WITH OVERHANG (SPECIFIED ON DRAWING)
- ⑦ INTERIOR LIGHTING
- ⑧ LIGHT SWITCH
- ⑨ QUAD OUTLET
- ⑩ EXTERIOR ELECTRICAL JUNCTION BOX
- ⑪ DESK WITH DRAWER
- ⑫ 32" SWING DOOR WITH GLASS
- ⑬ SLIDING WINDOW
- ⑭ FIXED WINDOW
- ⑮ WALL MOUNTED A/C (OPTIONAL)
- ⑯ ELECTRIC BASEBOARD HEATER (OPTIONAL)
- ⑰ THERMOSTAT
- ⑱ CIRCUIT BREAKER PANEL RATED 125 AMP (OPTIONAL)
- ⑲ EXTERIOR ELECTRICAL DISCONNECT SWITCH (OPTIONAL)
- ⑳ EXTERIOR LIGHTING (OPTIONAL)
- ㉑ CONDUIT
- ㉒ ETHERNET PORT &/or PHONE LINE (OPTIONAL)
- ⑳ SAFETY PACKAGE (OPTIONAL):
 - ㉓ FIRE EXTINGUISHER
 - ㉔ SMOKE DETECTOR
 - ㉕ FIRST AID KIT
 - ㉖ WALL MOUNTED FLASHLIGHT

This structure has been analyzed and determined to be able to withstand the following loads:
 Design Wind Load: 90 mph
 Ground Snow Load: 40 psf

The foundation and anchorage was not included in the analysis. The structure was analyzed assuming it has been properly anchored to a foundation. It is the responsibility of the customer to design the foundation and booth anchorage per their specific site and jurisdictional requirements.



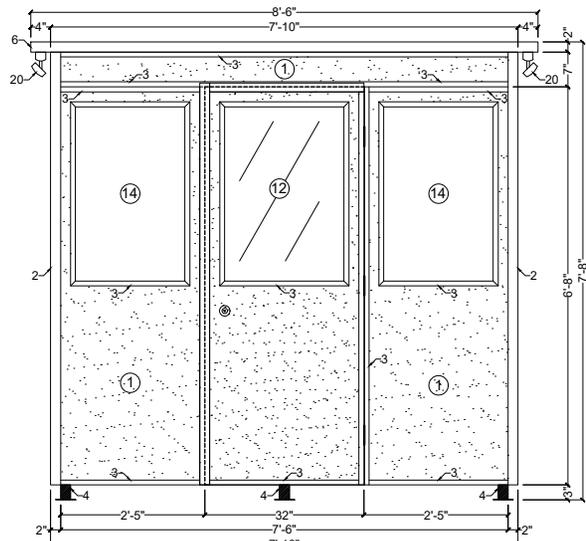
527 NY-Rte 303, Orangeburg, NY 10962
 Tel. (844) 992 6684 www.guardianbooth.com

THIS PRINT & DESIGN IS THE PROPERTY OF GUARDIAN BOOTH LLC. IT MUST NOT BE REPRODUCED IN ANY MANNER, AND SHALL BE USED ONLY AS A MEANS OF REFERENCE TO WORK DESIGNED AND FURNISHED BY GUARDIAN BOOTH LLC. GUARDIAN BOOTH RESERVES THE RIGHT TO MAKE CHANGES TO DESIGN FOR ENGINEERING PURPOSES, WITHOUT NOTICE.

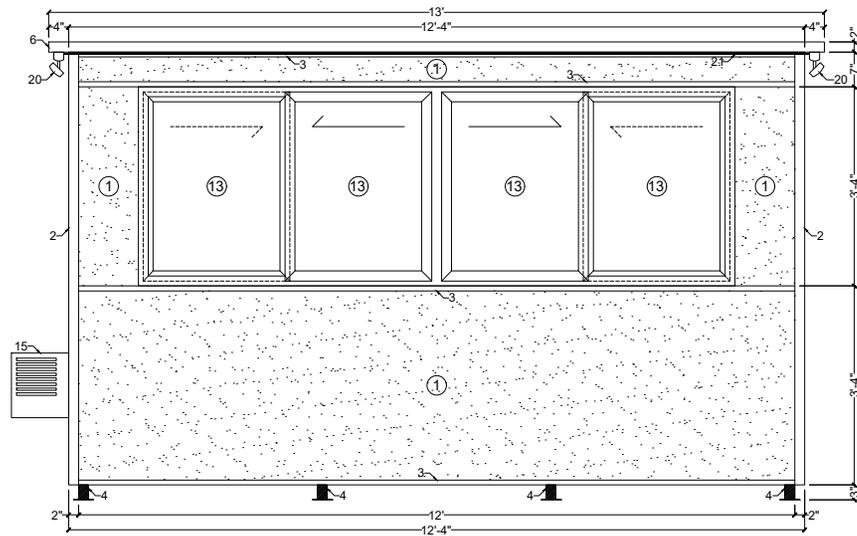
ORIGINAL DATE : 08/01/2019	REVISION LOG : 1 - ORIGINAL
CUSTOMER NAME : STANDARD BOOTH	2 -
	3 -
	4 -
	5 -
SCALE : $\frac{5}{16}'' = 1'$	6 -
	7 -
	8 -
PAGE : 1 of 2	9 -
DRAWN BY: HEATHER WILLIAMS	10 -

CONTEXT OF SHEET(S) :
8' x 12' STANDARD BOOTH -
 FLOOR PLAN, SIDE ELEVATIONS, & FLOOR FRAMING

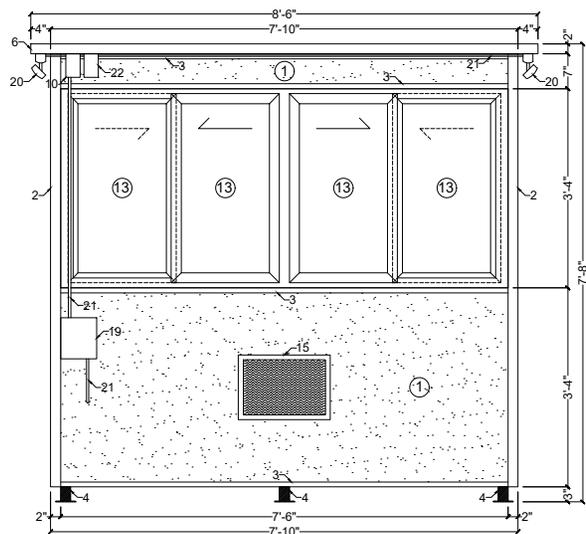
8' X 12' STANDARD BOOTH



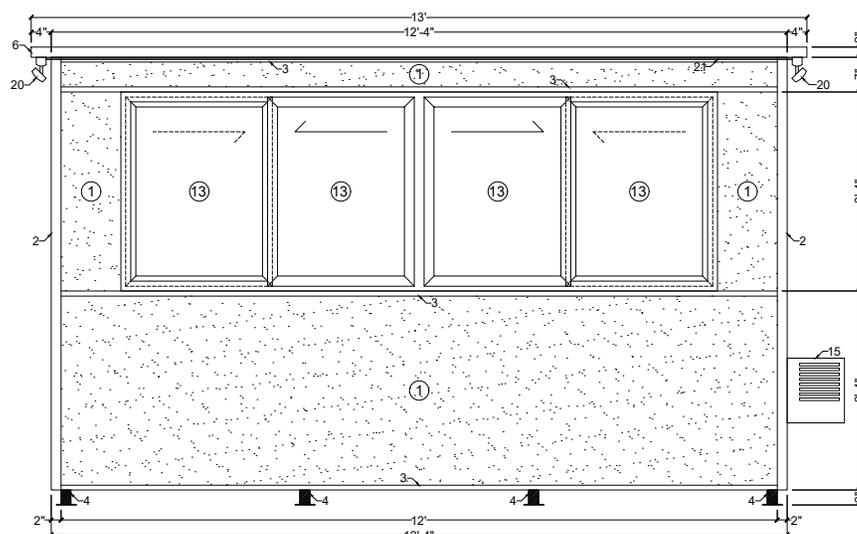
FRONT ELEVATION



LEFT ELEVATION



REAR ELEVATION



RIGHT ELEVATION

NOTES :

- ① SANDWICH PANEL: ALUMINUM FRAME WITH 2" DOUBLE LAYER PPGI PANELS AND R-10 XPS FOAM INSULATION
- ② CORNER COLUMN
- ③ C - CHANNEL
- ④ LEGS
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ORIGINAL DATE :	08/01/2019	REVISION LOG :	1 - ORIGINAL
CUSTOMER NAME :	STANDARD BOOTH		2 -
			3 -
			4 -
			5 -
			6 -
			7 -
			8 -
			9 -
PAGE :	2 of 2		10 -
DRAWN BY :	HEATHER WILLIAMS		

CONTEXT OF SHEET(S) :
8' x 12' STANDARD BOOTH -
 FLOOR PLAN, SIDE ELEVATIONS, & FLOOR FRAMING

Standard Booth Pricing Guide

4x4 Starting at \$10,140.55	4x6 Starting at \$10,478.79	6x6 Starting at \$12,609.73
6x8 Starting at \$14,740.67	8x10 Starting at \$22,803.82	

Free Shipping with in the Continental 48 States

ADD ON FEATURES

Built in A/C unit	Mounted booth on trailer	
Breaker panel box	Custom exterior color & design	
Tinted windows	Duplex ethernet port/phone line	
Extra desk	Baseboard heaters	Outside LED spotlight

Contact Us to Order Today:



844-99-BOOTH



sales@guardianbooth.com



From: Knott, Naomi <naomi.knott@atco.com>
Sent: Thursday, June 5, 2025 9:15:10 AM
To: Ronny Theiss <rtheiss@markstay-warren.ca>
Cc: Labine, Hannah <Hannah.Labine@atco.com>
Subject: Re: Web Request

Good morning Ronny,

Thank you for the information!

Our 8x16 unit is in amazing condition and we are asking \$28,500.00 for it.

Would you like me to get you some photos of the unit for you to take a look at?

Please let me know if you have any questions
Thank you,
Naomi Knott

Get [Outlook for iOS](#)

From: Ronny Theiss <rtheiss@markstay-warren.ca>
Sent: Wednesday, June 4, 2025 3:11:16 PM
To: Knott, Naomi <naomi.knott@atco.com>
Cc: Labine, Hannah <Hannah.Labine@atco.com>
Subject: Re: Web Request

CAUTION: This email originated outside of ATCO. Do not click links or open attachments unless you trust the sender and know the content is safe. Immediately report suspicious emails using the **Phish Alert Report button**.
8x16 would be fine. I'm looking for a purchase price. The unit would be delivered to 405 Gervais Rd. Warren Ontario.

Ronny Theiss
Manager of Public Works
Municipality of Markstay-Warren
705-853-4536 x208

From: Knott, Naomi <naomi.knott@atco.com>
Sent: Wednesday, June 4, 2025 8:17:02 AM
To: Ronny Theiss <rtheiss@markstay-warren.ca>
Cc: Labine, Hannah <Hannah.Labine@atco.com>
Subject: RE: Web Request

Good morning Ronny,

We currently do not have any 8x20 units available in our Sudbury branch.
We do have an 8x16 that is a skidded unit.

Are you interested in receiving a quote for this unit?
How long of a term are you looking for or are you interested in a purchase price?

Please note I will need the exact location of where the site is located to quote transportation 😊

If you have any questions, please let me know

Naomi Knott
Inside Sales Representative, Northern Ontario
ATCO Structures

C. 705-221 3793 **P.** 705-235-5565
A. 7333 Highway 101 East, Porcupine, ON P0N 1H0

From: Ronny Theiss <rtheiss@markstay-warren.ca>
Sent: Tuesday, June 3, 2025 6:24 PM
To: Knott, Naomi <naomi.knott@atco.com>
Cc: Labine, Hannah <Hannah.Labine@atco.com>
Subject: Re: Web Request

CAUTION: This email originated outside of ATCO. Do not click links or open attachments unless you trust the sender and know the content is safe. Immediately report suspicious emails using the **Phish Alert Report button**.
Hello Naomi,

I'd be looking for an 8 x 20 for a single person office. Heat and AC would be a benefit as well as a washroom, if that is an option.

The current container we have is a converted shipping container. It has a wood stove, door and 2 windows and a bit of Styrofoam insulation. It does not perform well and will either need repairs or replacement. I'm evaluating options for the replacement.

The site currently does not have power and I'd be looking at either a solar solution or back up generator. The site is occupied twice a week and security is monitored on off hours.

Ronny Theiss P.Eng.
Manager of Public Works
Municipality of Markstay-Warren
Phone: 705-853-4536 ext. 208
Email: rtheiss@markstay-warren.ca



From: Knott, Naomi <naomi.knott@atco.com>
Sent: Tuesday, June 03, 2025 11:57
To: Ronny Theiss <rtheiss@markstay-warren.ca>
Cc: Labine, Hannah <Hannah.Labine@atco.com>
Subject: Web Request

Hello,

We have received your web request:

Can you please specify which unit you are interested in and if you're looking to rent a unit or buy a unit

As for the container converted into an office, is this an ATCOtainer or is it your own container?

Thank you,

Naomi Knott
Inside Sales Representative, Northern Ontario
ATCO Structures

C. 705-221 3793 **P.** 705-235-5565
A. 7333 Highway 101 East, Porcupine, ON P0N 1H0



In the spirit of reconciliation, we acknowledge the traditional territories and homelands on which many of our ATCO operations and facilities are located. We honour and respect the diverse history, languages, ceremonies, and culture of the Indigenous Peoples who call these areas home

