

**MINUTES**

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
REGULAR COUNCIL MEETING  
FOR THE TERM OF 2022-2026**

**MONDAY, MAY 21<sup>ST</sup>, 2024 @ 7:00 P.M.  
Markstay-Warren Council Chambers  
21 Main Street South, Markstay, ON**

**1. Opening Remarks and call meeting to order**

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

**# 2024-87**

**Moved by: Rachelle Poirier**

**Seconded by: Francine Bérubé**

**THAT** Council opens the Regular Council Meeting at 7:00 pm.

**CARRIED**

**2. Land acknowledgment**

**3. Roll Call**

**Mayor:** Steven Olsen

**Councillor** Francine Bérubé  
Rachelle Poirier  
Kirk Raymond  
Laura Schell

**Staff:** Kim Morris, CAO/Clerk  
Ronny Theiss, Manager of Public Works

**4. Approval of the Agenda**

**# 2024-88**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council accepts the agenda as amended..

**CARRIED**

**5. Disclosure of Pecuniary Interest and General Nature Thereof**

**6. Petitions and Delegations**

1. Kevin Marois – deferred due to family emergency

**7. Public Inquiries**

1. Maurice Turcotte, Warren

Asset Management: feels that the Municipality is not putting away enough money for certain line items such as the water system. Will be addressed at next asset management meeting as well as upcoming Asset Management Plan due in July 2024.

2. Clifford Gainsford, Markstay

Wanted a public apology from the Mayor and CAO/Clerk regarding comments made at the last Regular Council meeting in April. No apology is provided.

**8. Reports from Committees, Municipal Officers, Department Heads**

1. Library CEO report for March and April 2024.

**# 2024-89**

**Moved by: Francine Bérubé**

**Seconded by: Kirk Raymond**

**THAT** Council accepts the Library CEO report for March and April 2024 as presented.

**CARRIED**

**9. Consent Agenda**

1. Adoption of Minutes

**# 2024-90**

**Moved by: Laura Schell**

**Seconded by: Francine Bérubé**

**THAT** Council approves the consent agenda as presented.

That the following minutes be adopted:

1. Committee of the Whole – Mar 11, 2024
2. Regular Meeting of Council – Apr 15, 2024
3. Library Board Meeting Minutes – Mar 11, 2024
5. Finance Committee Meeting Minutes – Apr 9, 2024

**CARRIED**

**10. Routine Management Reports**

- a) Cash Disbursements for April 2024

**# 2024-91**

**Moved by: Francine Bérubé**

**Seconded by: Kirk Raymond**

**THAT** Council accepts the Cash Disbursements Report for April 2024 as presented.

**CARRIED**

**DIVISION VOTE**

	<b>Yea</b>		<b>Nay</b>		<b>Disclosure on Interest</b>
Steven Olsen	X				
Rachelle Poirier	X				
Laura Schell	X				
Kirk Raymond	X				
Francine Bérubé			X		

**11. Correspondence for Council’s information only**

1. Manitoulin-Sudbury District Services Board
  - a. None
2. Sudbury East Planning Board
  - a. None
3. Public Health Sudbury and District
  - a. None
4. Municipal Property Assessment Corporation (MPAC)
  - a. None
5. Sudbury East Municipal Association (SEMA)
  - a. None
6. Association of Municipalities of Ontario
  - a. None

**12. Business Arising from Meeting Minutes**

**13. New Business**

1. Request from the Markstay Bat’N Smash Committee

**# 2024-92**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council approves the request from the Markstay Bat’N Smash Committee for the use of the ODR, baseball field and Volleyball courts in Markstay at no charge for their event to be held on July 19<sup>th</sup> and 20<sup>th</sup> 2024.

**CARRIED**

2. Rental Agreement with Tulloch
3. SEPB 2024 Municipal Apportionment
  - 1) KPMG Document
  - 2) Invoice

**#2024-93**

**Moved by: Rachelle Poirier**

**Seconded by: Francine Bérubé**

**THAT** Council approve the SEPB 2024 Municipal Apportionment as presented and to proceed with payment.

**CARRIED**

4. Draft AMP System By-Law
5. Responsible Animal Ownership Proposed By-law

**#2024-94**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council directs staff to share the proposed Responsible Animal Ownership by-law with the public via a Public Notice Document, advising that residents have the opportunity to provide comments until June 7, 2024. Staff will then compile the responses and present them to council at the June 17, 2024 Regular Council Meeting.

**CARRIED**

6. Power of Entry Proposed By-law

**#2024-95**

**Moved by: Laura Schell**

**Seconded by: Rachelle Poirier**

**THAT** Council approve the creation of the Property Standards and By-law appeals committee as presented.

**CARRIED**

7. Draft Site Plan Control By-Law
8. Property Standards and By-Law Appeals Committee
9. Motion regarding sustainable infrastructure funding for small rural municipalities.

**#2024-96**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**BE IT RESOLVED** THAT the Municipality of Markstay-Warren call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities.

**AND THAT** small rural municipalities are not overlooked and disregarded on future applications for funding.

**AND THAT** both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities.

**AND THAT** both the Federal and Ontario Governments immediately commission a Working Group to develop a plan on how to deal with the impending debt dilemma.

**AND FINALLY THAT** this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Housing Corporation; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Marc Serré, Nickle Belt; MPP John Vantoff, Timiskaming Cochrane, AMO, ROMA, FCM, and all Municipalities in Ontario.

**CARRIED**

**14. Unfinished Business / Ongoing Projects**

Councillor Bérubé requested an update on the Markstay Streets Revitalization Project. The CAO explained that a Public Information Meeting has been planned for May 13<sup>th</sup> at 7 pm at the Markstay Public School. Posters have been made and circulated.

Councillor Bérubé wanted to bring up the subject of meetings in both Warren and Markstay. There was discussion around the ramifications on Livestream, and the CAO was requested to get pricing for a portable system.

**15. By-Laws**

1. By-law 2024-11 – To appoint a Municipal Law Enforcement Officer

**#2024-97**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-11.

**CARRIED**

**#2024-98**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**That** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-11.

**CARRIED**

2. By-Law 2024-12 – To appoint a Municipal Law Enforcement Officer

**#2024-99**

**Moved by: Rachelle Poirier**

**Seconded by: Kirk Raymond**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-12.

**CARRIED**

**#2024-100**

**Moved by: Rachelle Poirier**

**Seconded by: Francine Bérubé**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-12.

**CARRIED**

3. By-law 2024-13 To appoint Municipal Law Enforcement Officer for the Corporation of the Municipality of Markstay-Warren.

**#2024-101**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-13

**CARRIED**

**#2024-102**

**Moved by: Kirk Raymond**

**Seconded by: Francine Bérubé**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-13.

**CARRIED**

4. By-Law 2024-14 To create a Property Standards and By-Law Appeals Committee.

**#2024-103**

**Moved by: Laura Schell**

**Seconded by: Francine Bérubé**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-14.

**CARRIED**

**#2024-104**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-14.

**CARRIED**

5. By-Law 2024-15 To regulate the power of entry onto land in the Municipality of Markstay-Warren

**#2024-105**

**Moved by: Kirk Raymond**

**Seconded by: Francine Bérubé**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-15.

**CARRIED**

**#2024-106**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-15.

**CARRIED**

6. By-Law 2024-16 To implement an Administrative Monetary penalty system in the Municipality of Markstay-Warren

**#2024-107**

**Moved by: Rachelle Poirier**

**Seconded by: Francine Bérubé**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-16.

**CARRIED**

**#2024-108**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-16.

**CARRIED**

7. By-Law 2024-17 To create a Property Standards and By-Law Appeals Committee

**#2024-109**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-17.

**CARRIED**

**#2024-110**

**Moved by: Francine Bérubé**

**Seconded by: Rachelle Poirier**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed by-Law 2024-17.

**CARRIED**

8. By-Law 2024-18 To establish a site plan control area within the limits of the Corporation of the Municipality of Markstay-Warren.

**#2024-111**

**Moved by: Kirk Raymond**

**Seconded by: Rachelle Poirier**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-18.

**CARRIED**

**#2024-112**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-18.

**CARRIED**

9. By-Law 2024-19 To enter into a lease agreement with Tulloch

**#2024-19**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council performs the 1<sup>st</sup> and 2<sup>nd</sup> reading of proposed By-Law 2024-19.

**CARRIED**

**#2024-114**

**Moved by: Francine Bérubé**

**Seconded by: Rachelle Poirier**

**THAT** Council performs the 3<sup>rd</sup> and final reading of proposed By-Law 2024-19.

**CARRIED**

**16. Motions**

a) Staff Christmas presents

**#2024-115**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council eliminates the purchasing of Christmas presents for all staff members and volunteers for the remainder of the council term.

**CARRIED**



b) Rescind By-law 2023-12

17. **Notice of Motions**

18. **Addendum**

19. **Announcements and inquiries**

20. **Closed session**

**#2024-116**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT Council move to Closed session at 8:50 pm**

**CARRIED**

**#2024-117**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT Council open the closed meeting at 8:55 pm**

**CARRIED**

**#2024-118**

**Moved by: Francine Bérubé**

**Seconded by: Kirk Raymond**

**THAT Council approve the closed meeting agenda as presented.**

**CARRIED**

**#2024-119**

**Moved by: Kirk Raymond**

**Seconded by: Francine Bérubé**

**THAT Council adjourns the closed meeting at 9:28 pm.**

**CARRIED**

**#2024-120**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT Council returns to Open at 9:29 pm.**

**CARRIED**

**#2024-121**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council direct the CAO to proceed with identifying possible land to be declared as surplus and to be presented to Council in the next few months.

**CARRIED**

**21. Adjournment**

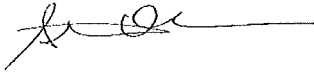
**# 2024-122**

**Moved by: Kirk Raymond**

**Seconded by: Laura Schell**

**THAT** Council adjourn the meeting at 9:30 pm

**CARRIED**



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**MAYOR**



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**CLERK**

**Minutes endorsed under resolution# 2024-126 on June 17, 2024.**