

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN**

**COMMITTEE OF THE WHOLE MEETING  
MINUTES**

**March 7<sup>th</sup>, 2024  
5:15 pm  
COUNCIL CHAMBERS  
21 Main St South, Markstay, ON**

---

**1. Opening remarks and call meeting to order**

Mayor welcomes all in attendance and performed land acknowledgement.

**# 2024-COW-17**

**Moved by: Francine Bérubé**

**Seconded by: Rachelle Poirier**

**THAT** Council open the meeting of the Committee of the Whole at 5:15 pm

**CARRIED**

**# 2024-COW-18**

**Moved by: Maurice Turcot**

**Seconded by: Laura Schell**

**THAT** Council adopts the agenda as amended.

**CARRIED**

**2. Roll Call**

**Mayor:** Steven Olsen

**Councillor:** Francine Bérubé  
Rachelle Poirier  
Laura Schell  
Maurice Turcot

**Staff:** Kim Morris, CAO/Clerk  
Ronny Theiss, Manager of Public Works  
Pam McCracken, Treasurer

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. New Business**

1. By-Law 2024-03 - Borrowing By-Law

**# 2024-COW-19**

**Moved by: Maurice Turcot**

**Seconded by: Laura Schell**

**THAT** Council perform 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law 2024-03, Borrowing By-Law.

**# 2024-COW-20**

**Moved by: Rachell Poirier**

**Seconded by: Maurice Turcot**

**THAT** Council perform the 3<sup>rd</sup> and final reading of By-Law 2024-03, Borrowing By-Law.

**CARRIED**

2. By-Law 2024-04 Borrowing By-Law

**# 2024-COW-21**

**Moved by: Maurice Turcot**

**Seconded by: Francine Bérubé**

**THAT** Council performs 1<sup>st</sup> and 2<sup>nd</sup> reading of By-Law 2024-04, Borrowing By-Law.

**CARRIED**

**# 2024-COW-22**

**Moved by: Maurice Turcot**

**Seconded by: Laura Schell**

**That** Council perform the 3<sup>rd</sup> and final reading of By-Law 2024-04, Borrowing By-Law.

**CARRIED**

3. Habitat for Humanity update

**# 2024-COW-23**

**Moved by: Laura Schell**

**Seconded by: Rachelle Poirier**

**WHEREAS** the Council of the Municipality of Markstay-Warren has received a request for

the gifting of Lands Municipality owned known as 7 Hagar Street, in the Municipality of Markstay-Warren (Roll#520800000417200) by Habitat for Humanity Ontario Gateway North (HFHOGN);

**WHEREAS** The Council of the Municipality of Markstay-Warren has received a request for the gifting of Lands Municipally owned known as 51 Jean Street in the Municipality of Markstay-Warren (Roll# 520800000403700) by HFHOGN;

**WHEREAS** The Council of the Municipality of Markstay-Warren has received a request for the gifting of a portion of the Lands Municipally owned knows as 17 Warren Avenue in the Municipality of Markstay-Warren as surplus;

**AND WHEREAS** the Council of the Municipality of Markstay-Warren declared the lands located at 7 Hagar St Markstay-Warren Municipality as surplus;

**AND WHEREAS** the Council of the Municipality of Markstay-Warren declared the land at 51 Jean St Markstay-Warren Municipality as surplus;

**AND WHEREAS** the Council of the Municipality of Markstay-Warren declared a portion of the lands at 17 Warren Avenue Markstay-Warren Municipality as surplus;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Markstay-Warren enacts as follows:

**THAT** Council endorses and approves the Gifting of Lands as requested, subject to the condition of HFHOGN Board of Directors approval for the organization to acquire the named properties above, and subject to the condition that HFHOGN shall reconvey the lands to the Municipality should it not diligently proceed with the construction of affordable housing and with each party being responsible for their own legal cost and disbursements.

**THAT** the CAO/Clerk of the Municipality of Markstay-Warren is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided:

**THAT** the CAO/Clerk provide HFHOGN with the site survey, verification of environmental clearance/completion, confirmation of rezoning as required, and verification of service connectivity at the property lot line.

**THAT** the Property is also free of development fees, permit and administration fees, and property tax concession during the build. All conditions are subject to final Habitat Board approval.

**AND THAT** the CAO/Clerk and the Mayor are hereby authorized and directed to execute all

necessary documents to affect the transfer and to implement the condition set out in paragraph 1 (through registration of an Option to Purchase) and to affix the Corporate Seal of the Municipality of such documents.

**CARRIED**

**DIVISION VOTE**

	YEA	NAY		
Steven Olsen	X			
Rachelle Poirier	X			
Laura Schell	X			
Maurice Turcot		X		
Francine Bérubé		X		

**5. Adjournment**

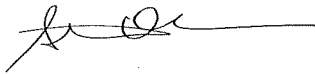
**# 2024-COW-24**

**Moved by: Laura Schell**

**Seconded by: Maurice Turcot**

**THAT** Council adjourns the meeting at 9:55 pm.

**CARRIED**



\_\_\_\_\_  
**MAYOR**



**CAO/CLERK**

Minutes endorsed under resolution # 2024-52 on March 18<sup>th</sup>, 2024.