

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN**

**COMMITTEE OF THE WHOLE MEETING  
MINUTES**

**February 29<sup>th</sup>, 2024  
5:00 pm  
COUNCIL CHAMBERS  
21 Main St South, Markstay, ON**

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**1. Opening remarks and call meeting to order**

Mayor welcomes all in attendance and performed land acknowledgement.

**# 2024-COW-09**

**Moved by: Francine Bérubé**

**Seconded by: Laura Schell**

**THAT** Council open the meeting of the Committee of the Whole at 5:00 pm

**CARRIED**

**2. Roll Call**

**Mayor:** Steven Olsen

**Councillor** Francine Bérubé  
Rachelle Poirier  
Laura Schell  
Maurice Turcot

**Staff:** Kim Morris, CAO/Clerk

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

**4. Adoption of Agenda**

**# 2024-COW-10**

**Moved by: Rachelle Poirier**

**Seconded by: Francine Bérubé**

**THAT** Council approves the agenda as amended.

**CARRIED**

**5. New Business**

a) Library Budget Review

b) Administration/Recreation/Council Budget Review

**6. Closed Session**

As per Section 249 of the Municipal Act, 2001

- Personal matters about identifiable individuals

**#2024-COW-11**

**Moved by: Francine Bérubé**

**Seconded by: Rachelle Poirier**

**THAT** Council move to closed session at 8:45 pm.

**CARRIED**

**#2024-COW-12**

**Moved by: Laura Schell**

**Seconded by: Francine Bérubé**

**THAT** Council approve the Agenda for closed as presented.

**CARRIED**

**# 2024-COW-13**

**Moved by: Laura Schell**

**Seconded by: Maurice Turcot**

**THAT** Council adjourn the closed meeting at 9:13 pm.

**CARRIED**

**#2024-COW-14**

**Moved by: Maurice Turcot**

**Seconded by: Francine Bérubé**

**THAT** Council returns to open session at 9:13 pm.

**CARRIED**

**# 2024-COW-15**

**Moved by: Rachelle Poirier**

**Seconded by: Laura Schell**

**THAT** Council instruct staff to work with SEBBS staff to review the current SEBBS (Sudbury East Building and By-Law Services) agreement and produce a 5-year Shared Service Agreement that includes French River, Killarney, Markstay-Warren and St-Charles. This Agreement shall include Building, By-Law, and Animal Control services. Timeline for signatures on the agreement would be by the end of March 2024.

**THAT** Council supports the proposed reorganization of the SEBBS organizational structure, creating a job description for the Director of SEBBS position (held by the current CBO (Chief Building Official)). This will necessitate transferring the employment of the CBO to the Municipality of French River.

**THAT** Council accepts the proposed 2024 budget for four (4) municipalities along with new per household calculations which includes the addition of a Junior By-law officer and full-time Administrator and new revenue projections.

**CARRIED**

**Motion brought forth stating the following:**

Motion to amend the agreement with the following.

**Part 1**

That the agreement has a clause which allows for a yearly negotiation between SEBBS and the four municipal CAO's to resolve any issues whether it be costing method or any change to delivery of services.

**Part 2**

That the contract be signed and renewed every year for a 5-year period to assure uninterrupted continuity past the deadline. This should allow ample time for any municipality with a request for change to be resolved.

7. Adjournment

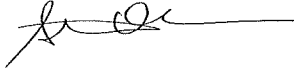
# 2024-COW-16

Moved by: Francine Bérubé

Seconded by: Laura Schell

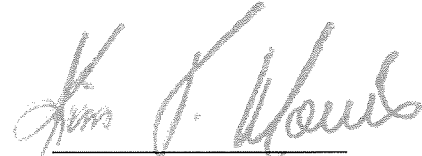
THAT Council adjourns the meeting at 9:15 pm.

CARRIED



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MAYOR



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CAO/CLERK

Minutes endorsed under resolution # 2024-52 on March 18th, 2024.