

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
REGULAR COUNCIL MEETING**

**January 16<sup>th</sup>, 2023**

**7:00 pm**

**Markstay-Warren Council Chambers**

**21 Main St. S. Markstay, ON**

**AGENDA**

- 1) Opening remarks and call meeting to order**
- 2) Roll Call**
- 3) Disclosure of Pecuniary Interest and General Nature Thereof**
- 4) Petitions and Delegations**
  1. [Arena Use Request - Winterfest](#)
- 5) Public Inquiries**
  - *General Public Inquiries **shall** be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
  - *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
  - *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
  - *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
  - *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*
  - *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
  - *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*
- 6) Reports from Committees, Municipal Officers, Department Head**
  1. [CAO Report – Municipal Affairs and Housing Additional Council Training](#)
  2. [CAO Report – RFP#2022-08 – Tender Results - Council Chambers Audio & Visual System](#)



3. [CAO Report - Yearly Conference Attendance](#)
4. Municipal Employees and/or Contractors on Private Property
  - a. [CAO Report](#)
  - b. [Intact Public Entities – Issue 122 March 2022](#)
5. Landfill Use Permit Application Process Streamlined
  - a. [CAO Report](#)
  - b. [ESRI CRM Convergence](#)
6. [CAO Report – Board of Health Council Appointments](#)
7. RFP #2022-05 Architect and Engineering Services Tender Results
  - a. [CAO Report](#)
  - b. [Service Delivery Review Detailed Report – September 2020](#)
  - c. [Service Delivery Review Council Presentation – September 2020](#)
  - d. [Detailed Business Case Analysis – Transportation and Fire Consolidation – Nov 2021](#)
  - e. [Business Case Analysis – Transportation and Fire Consolidation – Presentation – Nov 2021](#)
8. [Treasurer Report – Financing By-Laws for Tandem and Loader](#)

## 7) Consent Agenda

The consent agenda is intended to adopt multiple items with one resolution.

The items normally included are:

- *Minutes of council, committees and local boards, which are a summary of the topics discussed and decisions rendered of the particular body. They normally do not include transcript of the discussion. Adopted minutes become the legal decision and position of the particular body and are permanent records. Minutes that are adopted are minutes that are under the control of council, minutes that are received are minutes that are not under the control of council.*
- *Routine management reports are comprised of generic reports on staff activities that are mostly for council information. The common one found within is the Chief building Official monthly activity report.*
- *The correspondence received is for council information only.*

Any items contained within the consent agenda can be requested to be discussed independently from the consent agenda.

### 1. Adoption of Minutes

That the following minutes be adopted;

1. [Markstay-Warren Public Library Meeting Minutes – November, 2022](#)

### 2. Routine Management Reports

1. 4<sup>th</sup> Quarter Reports for 2022
  - a. [Fire Services](#)
  - b. [By-Law Enforcement](#)
  - c. [Economic Development](#)
  - d. [Markstay-Warren Public Library](#)
  - e. [Building Services](#)



### **3. Correspondence for Council's information only**

1. Manitoulin-Sudbury District Services Board
  - a. None
2. Sudbury East Planning Board
  - a. None
3. Public Health Sudbury and District
  - a. [Meeting Minutes October 20<sup>th</sup>, 2022](#)
4. Municipal Property Assessment Corporation (MPAC)
  - a. [Markstay Warren Quarterly Meeting December 2022](#)
5. Sudbury East Municipal Association (SEMA)
  - a. None

### **8) Correspondence**

1. [Public Health Sudbury and District 2023 Approved Municipal Levy for Markstay-Warren](#)
2. [Public Health Sudbury Levy Schedule](#)

### **9) By-Laws**

1. [By-Law 2023-01 - Debenture By-Law for 2020 Tandem](#)
2. [By-Law 2023-02 - Debenture By-Law for 2018 JD Loader](#)
3. [By-Law 2023-03 - To Amend Schedule G of By-Law 2020-06 - Environmental Service Fees](#)
4. [By-Law 2023-04 - Amendment to By-Law 2021-14 - Kukagami Lake Road Watermain Project](#)
5. [By-Law 2023-05 Proceedings of Council](#)

### **10) Motion**

1. [Motion – Location of Regular Council Meeting](#)

### **11) Notice of Motions**

### **12) Addendum**

### **13) Announcements and inquiries**

### **14) Closed session (if required)**

1. HR Matters – Identifiable Person(s)

### **15) Adjournment**