

THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN

COMMITTEE OF THE WHOLE MEETING
MINUTES

November 28th, 2023
6:00 pm
COUNCIL CHAMBERS
21 Main St South, Markstay, ON

1. **Opening remarks and call meeting to order**

Mayor welcome all in attendance and performed land acknowledgement.

2023-COW-35

Moved by: Laura Schell

Seconded by: Francine Bérubé

THAT Council open the meeting of the Committee of the Whole at 7:00 pm

CARRIED

2. **Roll Call**

Mayor: Steven Olsen

Councillor Francine Bérubé
Rachelle Poirier
Laura Schell
Maurice Turcot

Staff: Kim Morris, Interim CAO/Clerk/Treasurer
John Groulx, Assistant to Treasurer
Sara Lingenfelter CPA CA, KPMG

2023-COW-36

Moved by: Laura Schell

Seconded by: Francine Bérubé

THAT Council approve the Agenda as presented.

CARRIED

3. **Disclosure of pecuniary interest and general nature thereof - None**

4. **New Business**

- a) 2022 Audit
 - a. Document 1
 - b. Document 2

#2023-COW-37

Moved by: Maurice Turcot

Seconded by: Rachelle Poirier

THAT Council accepts the Markstay-Warren 2022 Financial Statements as presented, reserving the right to go line by line in a near future.

CARRIED

- b) New PW position

#2023-COW-38

Moved by: Maurice Turcot

Seconded by: Laura Schell

To open a new public works position. The main part of this position being the employment of a qualified mechanic that can service and repair the range of equipment that our municipality has. This is an effort to cut down on expensive outside help and improve on the quality as well as response time of work we get done.

Three Special Notes

The position is not meant to replace the existing work that gets done in house now but to enhance it, example normal cleaning and lubrication should remain the same.

In an effort to better track repair work the position would involve documentation of the work done, example, work order system. (to be developed)

The qualified person should have a good general knowledge of our equipment uses and be open to operate them when needed. This is to apply to any and all of the municipal equipment.

CARRIED

5. **Closed Session**

As per Section 239 of the Municipal Act to discuss:

Personal matters about an identifiable individual, including municipal or local board employees.

#2023-COW-39

**Moved by: Francine Bérubé
Seconded by: Rachelle Poirier**

THAT move to closed session at 8:01 pm.

CARRIED

#2023-COW-40

**Moved by: Laura Schell
Seconded by: Maurice Turcot**

THAT Council move to open session at 9:45 pm.

CARRIED

#2023-COW-41

**Moved by: Rachelle Poirier
Seconded by: Maurice Turcot**

THAT Council approves the Employment Contract for the new CAO/Clerk position.

CARRIED

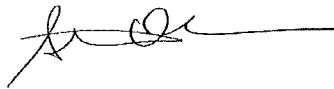
5. Adjournment

2023-COW-42

**Moved by: Francine Bérubé
Seconded by: Laura Schell**

THAT Council adjourns the meeting at 9:46 pm.

CARRIED



MAYOR



CAO/CLERK

Minutes endorsed under resolution # *2023-184* on *December 1~~8~~*, 2023