
**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING**

**January 17th, 2022
7:00 pm
VIRTUAL - ZOOM
AGENDA**

For detailed instructions on how to access zoom meetings, [click here for the instructions.](#)

Zoom Meeting Information for January 17th, 2022

<https://us02web.zoom.us/j/4999595388?pwd=cXkrMUIZTVc0UXdyWVFhQXdIR0o3dz09>

Meeting ID:	499 959 5388
Zoom APP Password:	!MW2020?
Telephone Access ONLY:	1 647 374 4685
Telephone Passcode:	01575139

1) Opening Remarks and call meeting to order

2) Roll Call

3) Disclosure of Pecuniary Interest and General Nature Thereof

4) Petitions and Delegations

5) Public Inquiries

- *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
- *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
- *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
- *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
- *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*



- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*

6) Reports from Committees, Municipal Officers, Department Heads

1. [CAO Report – 2007 Tandem Emergency Replacement](#)
2. [CAO Report – Council Vacancy and Replacement Options](#)
3. Sutcliffe Bridge Closure
 - a. [Letter from KSMART](#)
 - b. [CAO Report](#)
4. Municipal Insurance Renewal
 - a. [Intact Report – Escalating Cost of Municipal Claims](#)
 - b. [Email from Broker](#)
5. [Treasurer Report – 2021 Preliminary Budget Variance](#)
6. [Treasurer Report – Financial Software Replacement](#)

7) Consent Agenda

The consent agenda is intended to adopt multiple items with one resolution.

The items normally included are:

- *Minutes of council, committees and local boards, which are a summary of the topics discussed and decisions rendered of the particular body. They normally do not include transcript of the discussion. Adopted minutes become the legal decision and position of the particular body and are permanent records. Minutes that are adopted are minutes that are under the control of council, minutes that are received are minutes that are not under the control of council.*
- *Routine management reports are comprised of generic reports on staff activities that are mostly for council information. The common one found within is the Chief building Official monthly activity report.*
- *The correspondence received is for council information only.*

Any items contained within the consent agenda can be requested to be discussed independently from the consent agenda.

1. Adoption of Minutes

That the Following minutes be adopted;

1. [Regular Council Meeting Minutes – December 13th, 2021](#)
2. [PW Advisory Committee Meeting Minutes – January 6th, 2022](#)
3. [Markstay-Warren Public Library Meeting Minutes – November 2021](#)

2. Routine Management Reports

1. [Fire Department Q4 2021 Report](#)



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2. [Markstay-Warren Library Report Nov and Dec 2021](#)

3. Correspondence for Council's information only

1. Manitoulin-Sudbury District Services Board
 - a. None
2. Sudbury East Planning Board
 - a. None
3. Public Health Sudbury and District
 - a. None
4. Municipal Property Assessment Corporation (MPAC)
 - a. None

8) Correspondence

1. None

9) By-laws

1. [By-Law 2022-01 – Being a By-Law to Enter into a Janitorial Agreement with Tammy Cayen](#)
2. [By-Law 2022-05 – Proceedings of Council](#)

10) Motion

11) Notice of Motions

12) Addendum

13) Announcements and inquiries

14) Closed session (if required)

1. Employee Grievance FL-01-2021
2. Labour Relations Matter – Contract Negotiations

15) Adjournment