

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN REGULAR COUNCIL MEETING FOR THE TERM OF 2018-2021

MONDAY OCTOBER 18, 2021 @ 7:00 P.M.
Markstay-Warren Municipal Office
21 Main Street South, Markstay, ON

1. **Opening Remarks and call meeting to order – 7:00 pm**

Mayor: Steve Salonin

Councillor Bob Amyotte (Absent)
Greg Hunt
Rachelle Pigeau
Ned Whynott

Staff: Rheal Forgette, CAO/Clerk
Suzanne Fortin, Treasurer/Deputy Clerk

#2021-182

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council opens the Regular Council Meeting at 7:00 pm.

CARRIED

#2021-183

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council accepts the agenda as circulated with amendments

CARRIED

2. **Roll Call**

Mayor Salonin welcomed everyone in attendance

3. **Disclosure of Pecuniary Interest and General Nature Thereof – None**

4. **Petitions and Delegations - None**
5. **Public Inquiries**
6. **Reports from Committees, Municipal Officers, Department Heads**
 - 1) Newsletter Operation Review
 - a. CAO Report – Operational Review
 - b. Detailed results of the Conducted Survey

#2021-184

Moved by: Ned Whynott

Seconded by: Greg Hunt

THAT Council receives the CAO Report for the Newsletter Operation Review

FURTHER THAT Council the CAO recommendations as follows:

1. Determine IF newsworthy content could be made available by volunteers on a regular basis.
2. Redesign the newsletter and its content to be more appealing and versatile in an electronic format.
3. Continue the newsletter in its present form until a new electronic format is available (estimate 1st quarter of 2022).
4. Once a design has been established, move forward with the reduction to 25% of the current print volume for distribution in public locations.
5. Staff to create guidelines relating to content.

CARRIED

- 2) COVID-19 Vaccination Policy
 - a. CAO Report
 - b. Markstay-Warren COVID-19 Vaccination Policy

2021-185

Moved by: Rachelle Pigeau

Seconded by: Ned Whynott

THAT Council receives the CAO Report for the COVID-19 Vaccination Policy and the Policy itself.

FURTHER THAT Council approve the Municipal Vaccination Policy.

CARRIED

3) CAO Report – Warren Arena COVID-19 Screening and Security

#2021-186

Moved by: Rachelle Pigeau

Seconded by: Ned Whynott

THAT Council receives the CAO Report – Warren Arena COVID-19 Screening and Security.

FURTHER THAT Council approve the CAO recommendations as follows:

1. To approve the use of a Security person to provide screening and proof of vaccination verification at the area as required.
2. To approve the use of COVID-19 reserve to cover these fees.

CARRIED

4) Sudbury East Official Plan Review

- a. CAO Report – Administration OP Review Input
- b. DRAFT Official Plan
- c. Schedule A – Planning Area
- d. Schedule B – Land Use
- e. Schedule C – Constraints

#2021-187

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT COUNCIL receives the Sudbury East Official Plan Review Information along with the CAO Report.

FURTHER THAT Council request the following:

1. Presentation from the Consultant to Council
2. Public Consultation Process
3. Comments returned based on Public Consultation
4. Hold Committee of the Whole meeting afterwards

CARRIED

5) CAO Report – Water and Sewer Operation Agreement Update

#2021-188

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council received the CAO Report – Water and Sewer Operation Agreement Update.

CARRIED

6) CAO Report – Sudbury East Planning Board Lease Renewal

#2021-189

Moved by: Ned Whynott

Seconded by: Greg Hunt

THAT COUNCIL receive the SEPB lease renewal information.

CARRIED

7) Year to Date Variance for 2021

a. Treasurer Report

b. Detailed Variance Report

#2021-190

Moved by: Greg Hunt

Seconded by: Ned Whynott

THAT Council receives the Treasurer Report – YTD Variance for 2021

CARRIED

7. Consent Agenda

2021-191

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council receive the consent agenda as circulated

1. Adoption of minutes

That the Following minutes be adopted;

1. Regular Council Meeting Minutes of September 20, 2021
2. Committee of Adjustment Minutes September 20, 2021
3. Committee of the Whole Meeting Minutes – October 4, 2021
4. PW Committee Meeting Minutes October 5th, 2021

2. Routine management reports

1. Public Works Superintendent 3rd Quarterly Report
2. Fire Chief Quarterly Report

3. Correspondence for Council's information only

1. Manitoulin-Sudbury District Services Board
 - a. CAO Q2 Quarterly Report
 - b. Q2 Financial Report

2. Sudbury East Planning Board
 - a. None
3. Public Health Sudbury and District
 - a. None

CARRIED

8. Correspondence

1. OPP 2022 Annual Billing
 - a. Letter Dated September 30th, 2021
 - b. Financial Statement

#2021-192

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council receives the OPP 2022 billing information.

CARRIED

9. By-Laws:

(1) First and Second Reading

#2021-193

Moved by: Rachelle Pigeau

Seconded by: Greg Hunt

THAT Council perform 1st and 2nd reading

1. By-Law 2021-23 – Proceedings of Council

CARRIED

(2) Third and Final Reading

2021-194

Moved by: Greg Hunt

Seconded by: Rachelle Pigeau

THAT Council perform 3rd and final reading for:

By-Law 2021-23 – Proceedings of Council

CARRIED

10. Motions - None

11. Notice of Motions

12. Addendum

13. Announcements & Inquiries

14. Closed Session

1. Personnel Matter – Identifiable Person(s) – Grievance #MS-04-2021
2. Contract Negotiations – Sudbury East Planning Board Lease Renewal

#2021-195

Moved by: Ned Whynott

Seconded by: Greg Hunt

THAT Council enter into closed session at 8:30 p.m. for the following items:

1. Personnel Matter - Identifiable Person(s) - Grievance #MS-04-2021
2. Contract Negotiations – Sudbury East Planning Board Lease Renewal

CARRIED

#2021-196

Moved by: Ned Whynott

Seconded by: Greg Hunt

THAT Council returns into open session at 9:13 p.m.

CARRIED

2021-197

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council receive the Union and Staff Report relating to Grievance #MS-04-2021

FURTHER THAT Council direct staff to respond to the grievance with a summary of events as per Mr. Boucher's recommendation.

CARRIED

#2021-198

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council receive the staff report relating to Contract Negotiations – Sudbury East Planning Board Lease Renewal

FURTHER THAT Council direct staff to determine the 5 year projected expenses and bring information to council at the next regular council meeting for consideration.

CARRIED

15. Adjournment

2020-199

Moved by: Greg Hunt

Seconded by: Rachelle Pigeau

THAT Council adjourn the Regular Council Meeting at 9:14 pm.

CARRIED

MAYOR

CLERK

Minutes endorsed under resolution _____ on _____.