

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING**

October 18th, 2021

7:00 pm

39 Lafontaine St., Warren, ON (Warren Arena)

AGENDA

COVID-19 restrictions will be in effect.

Staff reserves the right to ensure these restrictions are adhered to.

1) Opening Remarks and call meeting to order

2) Roll Call

3) Disclosure of Pecuniary Interest and General Nature Thereof

4) Petitions and Delegations

5) Public Inquiries

- *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
- *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
- *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
- *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
- *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*
- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*



6) Reports from Committees, Municipal Officers, Department Heads

1. Newsletter Operation Review
 - a. [CAO Report – Operational Review](#)
 - b. [Detailed Results of the Conducted Survey](#)
2. COVID-19 Vaccination Policy
 - a. [CAO Report](#)
 - b. [Markstay-Warren COVID-19 Vaccination Policy](#)
3. [CAO Report – Warren Arena COVID-19 Screening and Security](#)
4. Sudbury East Official Plan Review
 - a. [CAO Report – Administration OP Review Input](#)
 - b. [DRAFT Official Plan](#)
 - c. [Schedule A – Planning Area](#)
 - d. [Schedule B – Land Use](#)
 - e. [Schedule C - Constraints](#)
5. [CAO Report - Water and Sewer Operation Agreement Update](#)
6. [CAO Report – Sudbury East Planning Board Lease Renewal](#)
7. Year to Date Variance for 2021
 - a. [Treasurer Report](#)
 - b. [Detailed Variance Report](#)

7) Consent Agenda

The consent agenda is intended to adopt multiple items with one resolution.

The items normally included are:

- *Minutes of council, committees and local boards, which are a summary of the topics discussed and decisions rendered of the particular body. They normally do not include transcript of the discussion. Adopted minutes become the legal decision and position of the particular body and are permanent records. Minutes that are adopted are minutes that are under the control of council, minutes that are received are minutes that are not under the control of council.*
- *Routine management reports are comprised of generic reports on staff activities that are mostly for council information. The common one found within is the Chief building Official monthly activity report.*
- *The correspondence received is for council information only.*

Any items contained within the consent agenda can be requested to be discussed independently from the consent agenda.

1. Adoption of Minutes

That the Following minutes be adopted;

1. [Regular Meeting of September 20, 2021](#)
2. [Committee of Adjustment Minutes September 20, 2021](#)
3. [Committee of the Whole Meeting Minutes -October 4, 2021](#)
4. [PW Committee Meeting Minutes October 5th, 2021](#)

2. Routine Management Reports



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1. [Public Works Superintendent Q3 Quarterly Report](#)
 2. [Fire Chief Quarterly Report](#)

3. Correspondence for Council's information only

1. Manitoulin-Sudbury District Services Board
 - a. [CAO Q2 Quarterly Report](#)
 - b. [Q2 Financial Report](#)
2. Sudbury East Planning Board
 - a. None
3. Public Health Sudbury and District
 - a. None

8) Correspondence

1. OPP 2022 Annual Billing
 - a. [Letter Dated September 30th, 2021](#)
 - b. [Financial Statement](#)

9) By-laws

1. [By-Law 2021-23 – Proceedings of Council](#)

10) Motion

11) Notice of Motions

12) Addendum

13) Announcements and inquiries

14) Closed session (if required)

1. Personnel Matter – Identifiable Person(s) – Grievance #MS-04-2021
2. Contract Negotiations - Sudbury East Planning Board Lease Renewal

15) Adjournment