

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

**COMMITTEE OF THE WHOLE MEETING
MINUTES**

OCTOBER 4, 2021

**MARKSTAY-WARREN COMMUNITY HALL
39 Lafontaine Street
Warren, ON**

Attendance: Mayor: Steve Salonin
Councillors: Bob Amyotte (Absent)
Greg Hunt
Rachelle Pigeau
Ned Whynott
Staff: Rheal Forgette, CAO/Clerk
Suzanne Fortin, Treasurer/Deputy Clerk
Donald Cauchy, Director of Public Works
Mark Whynott, Fire Chief

1. Opening remarks

Mayor welcomes all in attendance

**2. # 2021-COW-24
Moved by: Ned Whynott
Seconded by: Rachelle Pigeau**

THAT Council for the Corporation of the Municipality of Markstay-Warren opens a committee of the whole meeting at 7:00 pm

CARRIED

#2021-COW-25

Moved by: Rachelle Pigeau
Seconded by: Ned Whynott

THAT Council accepts the agenda as circulated.

CARRIED

3. Disclosure of pecuniary interest and general nature thereof - None

4. 2022 Department Capital Budget Requests

1. Treasury Report – Capital Budget – Financial System

#2021-COW-26

Moved by: Ned Whynott
Seconded by: Rachelle Pigeau

THAT Council receives the Treasury Report – Capital Budget – Financial System.

FURTHER THAT Council agrees to move forward with the RFP process in order to make a final decision on the total financial commitment and fund allocations.

CARRIED

2. Library CEO Capital

#2021-COW-27

Moved by: Greg Hunt
Seconded by: Ned Whynott

THAT Council receives the Library CEO Capital Budget

CARRIED

3. PW Superintendent Report – Capital Requests for PW and Recreation

#2021-COW-28

Moved by: Ned Whynott
Seconded by: Greg Hunt

THAT Council received the PW Superintendent Report – Capital Requests for PW and Recreation.

CARRIED

4. CAO Report – Office Capital Request

#2021-COW-29

Moved by: Ned Whynott
Seconded by: Rachelle Pigeau

THAT Council receives the CAO Report – Office Capital Request

CARRIED

5. Fire Department

- a. Fire Chief Report – Capital Budget Request Computers
- b. Fire Chief Report – Capital Budget Request Training Centre Enhancements for 2022

#2021-COW-30

Moved by: Greg Hunt
Seconded by: Rachelle Pigeau

THAT Council receives the Fire Chief Report – Capital Budget Request Computers and the Capital Budget Request Training Centre Enhancements for 2022

CARRIED

5. **CAO Report – Building Service Review**

#2021-COW-31

Moved by: Ned Whynott

Seconded by: Rachelle Pigeau

THAT Council receives the CAO Report – Building Service Review

FURTHER THAT Council approve the CAO’s recommendations which are to establish Building Services (Chief Building Official and Building Inspector) as follows:

- Short Term Contract for CBO/Building Inspector for 1 year effective January 1st, 2022
- For our long term plan, post for a job placement, certify and train an employee in 2022 to replace the contract CBO/Building Inspector
- Formalize the succession plan for the Fire Chief

<u>Division Vote</u>	<u>Yea</u>	<u>Nay</u>
Steve Salonin	•	
Robert Amyotte (Absent)		
Rachelle Pigeau	•	
Gregory Hunt		•
Ned Whynott	•	

CARRIED

6. Closed Session (if required)

7. Adjournment

#2021-COW-32

Moved by: Ned Whynott

Seconded by: Greg Hunt

THAT Council adjourn the meeting at 8:42 p.m.

CARRIED