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**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
REGULAR COUNCIL MEETING**

**July 20th, 2020**

7:00 pm

Markstay-Warren Municipal Office  
21 Main St. South, Markstay, ON

**AGENDA**

**For detailed instructions on how to access zoom meetings, [click here for the instructions.](#)**

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**Zoom Meeting Information for July 20th, 2020**

<b>Meeting ID:</b>	<b>875 8755 8565</b>
<b>Zoom APP Password:</b>	<b>!MW2020?</b>
<b>Telephone Access ONLY:</b>	<b>1 647 374 4685</b>
<b>Telephone Passcode:</b>	<b>68087405</b>

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**1) Opening Remarks and call meeting to order**

**2) Roll Call**

**3) Disclosure of Pecuniary Interest and General Nature Thereof**

**4) Petitions and Delegations**

**5) Public Inquiries**

- *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
- *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
- *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*



- *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
- *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*
- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*

## **6) Reports from Committees, Municipal Officers, Department Heads**

1. [CAO Report – Municipality of West Nipissing as a Member of SEMA](#)
2. [CAO Report - Service Delivery Review Update](#)
3. [PW Report - Gravel Request from OCIF Funding](#)
4. [AMO Land Use Planning Webinar](#)
5. CBO Report – Trailer Park Proposed By-Law
  - a. [CBO Report Travel Trailers](#)
  - b. [Final draft Travel Trailer License By-law](#)
  - c. [Draft Zoning By-law Amendment](#)

## **7. Consent Agenda**

The consent agenda is intended to adopt multiple items with one resolution.

The items normally included are:

- *Minutes of council, committees and local boards, which are a summary of the topics discussed and decisions rendered of the particular body. They normally do not include transcript of the discussion. Adopted minutes become the legal decision and position of the particular body and are permanent records. Minutes that are adopted are minutes that are under the control of council, minutes that are received are minutes that are not under the control of council.*
- *Routine management reports are comprised of generic reports on staff activities that are mostly for council information. The common one found within is the Chief building Official monthly activity report.*
- *The correspondence received is for council information only.*

Any items contained within the consent agenda can be requested to be discussed independently from the consent agenda.

### **1. Adoption of minutes**

That the Following minutes be adopted;



1. [Regular Council Meeting Minutes for June 15th, 2020](#)
2. [Special Meeting of Council Minutes of June 25th, 2020](#)
3. [Municipal Emergency Control Group Minutes June 02 2020](#)
4. [Municipal Emergency Control Group Minutes July 07 2020](#)

## **2. Routine management reports**

1. [CAO Report for July 2020](#)
2. [PW Superintendent Report for July 2020](#)
3. [Fire Department Quarterly Report Jan to Mar 2020](#)
4. [Fire Department Quarterly Report Apr to June 2020](#)

## **3. Correspondence for Council's information only**

1. SEPB
  - a. [B0620MW Notice of Decision MW 20200623](#)

## **8. Correspondence**

1. [Letter - Off Road Vehicle Changes](#)
  - a. [Off-Road Vehicle Guidance](#)
  - b. [Off-Road Vehicle Placemat](#)

## **9. By-laws**

1. [By-Law 2020-23 – Being a by-law to provide for the erection of stop signs at intersections in the Municipality of Markstay-Warren](#)
2. [By-Law 2020-24 – Proceedings of Council](#)

## **10. Motion**

## **11. Notice of Motions**

## **12. Addendum**

## **13. Announcements and inquiries**

CAO – Special Meeting of Council – Markstay Splash Pad

## **14. Closed session (if required)**

1. Contract Administration Issues

## **15. Adjournment**