

**CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

BY-LAW 2020-06

**Being a by-law to establish
service charges and fees.**

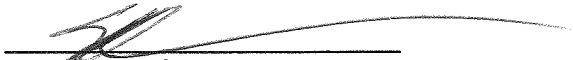
WHEREAS Section 390 of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that municipalities may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

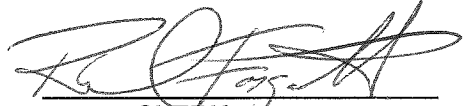
AND WHEREAS the Council of the Corporation of the Municipality of Markstay-Warren concurred to establish charges and fees for various services and goods provided by the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule A to I as attached be accepted
2. That this by-law shall come into force and take effect as of January 1, 2020
3. That this By-law repeals By-law 2015-32, 2017-34, 2019-39 and all other "Service Charges and fees by-law".
4. That this by-law supersedes parts of by-law 2005-09 as it relates to fees covered in this by-law

READ A FIRST, SECOND AND THIRD)
TIME AND FINALLY PASSED THIS)
18TH DAY OF FEBRUARY 2020.)



MAYOR


CLERK

**Schedule "A" to By-law 2020-06
Administration Clerk Services**

Service/Document	Cost	Tax	
Commissioner of Oath & Affidavit	\$14.00	Taxable	
Certified True Copies of By-Laws and other Municipal Documents (plus cost of by-law - see below)	\$15.00	Taxable	
Photocopies (per page - 8 1/2 x 11 & 8 1/2 x 14)	\$0.25	Taxable	
Photocopies Non-profit Groups, no paper	50% discount	Taxable	
Lottery Licenses	3% of total prize value	Exempt	
Fax Transmission - Local&Long Distance	\$3.00	Taxable	
Copies of By-laws up to 10 pages	\$15.00	Taxable	
Copies of By-laws up to 10 pages (mailed)	\$16.00	Taxable	
Certified True Copies of Personal Documents	\$15.00	Taxable	
MFIPA – Request for Information	Application Fee	\$5.00	Taxable
	Research fee - per 15 minutes	\$7.50	
	\$0.25 per page	\$0.25	

**Schedule "B" to By-law 2020-06
Financial Services**

Service/Document	Proposed Cost	Tax
Tax Certificate (for each roll) (no verbal's)	\$ 62.00	Exempt
Tax Certificate (for each roll) (no verbal's) if required in less than 5 business days	\$ 75.00	Exempt
Utility Certificate (for each account) (no verbal's)	\$ 23.00	Exempt
Duplicate Tax Receipt (each)	\$ 25.00	Exempt
Replication of Tax Bill	\$ 17.00	Exempt
Returned Cheque/Transaction	\$ 31.00	Taxable
Arears Notice	\$ 4.00	Exempt
Tax/Utility Statements	\$ 17.00	Exempt
Adjustment of Payment Allocation	\$ 31.00	Taxable
Additions of fees to tax roll	\$ 29.00	Taxable
Note: All transactions mentioned above are on a per roll/transaction basis at the discretion of the processing clerk and/or Treasurer		
Cost of Tax Sale Registration is Extensive and currently covered under 2012-27 (whichever is the most current by-laws)		

**Schedule "C" to By-law 2020-06
Fire Department Services**

Service/Document	Cost	Tax
Fire Inspection - when requested by lawyer or insurance company (with respect to fire safety in buildings under Fire Code and Building Code)	\$228.00	Exempt
Copy of all Types of Fire Reports	\$258.00	Taxable
Copy of Inspection Reports	\$165.00	Taxable
Incinerator Permit (12 calendar months)	\$100.00	Exempt
Burning Permits (yearly)	\$100.00	Exempt
Burning Permits (for 10 days)	\$25.00	Exempt
Special Burning Permit	\$250.00	Exempt
Inspection of Solid Fuel Burning Appliance (when requested by Insurance Company or Lawyer)	\$407.00	Exempt
Property Search of Fire Department Records	\$250.00	Taxable
Fire Works Permit	\$25.00	Taxable

**Schedule "D" to By-law 2020-06
Building & By-Law Department Services**

Service/Document	Cost	Tax
Building Department - Property File Search	\$19.00	Taxable
Temporary Noise Permit	\$ 75.00	Taxable
All other applicable Fees can be Found on the most current Building By-law		
<u>By-Law Enforcement</u> - Any measures taken by the municipality to clean up a property in contravention with any municipal by-laws will be subject to applicable costs. Including but not limited to tipping fees, wages, contractor costs and any other applicable costs		Exempt
Any contravention of municipal laws will be associated to the specific by-law it refers too.		

**Schedule "E" to By-law 2020-06
Animal Control Services**

Service/Document		Cost	Tax
Dog Tags	Purchased before Feb 14	\$20.00	Exempt
	Purchased after Feb. 15	\$30.00	Exempt
Dog Tags - Seniors	Purchased before Feb 14	\$10.00	Exempt
	Purchased after Feb 15	\$20.00	Exempt
Dog Tags - Replacement Tags		\$2.50	Exempt
Impound Fee		\$50.00	Exempt
And a Per Diem boarding fee		\$15.00	Exempt
Kennel Fees (keeping of more than 3 dogs)		\$50.00	Exempt
<p>Note 1: Tags purchased after February 15th for dogs that are newly acquired within the last 7 days or owners that have just moved to the municipality pay the regular fee of \$20.00</p>			
<p>Note 2: The term for all dog tags is from January 1st to December 31st.</p>			

**Schedule "F" to By-law 2020-06
Transportation Services**

Service/Document	Cost	Tax
Driveway Permits - Included Two (2) Inspections	\$99.00	Taxable
Requests Pertaining to Road Issues - such as information on status and maintenance of certain roads	\$21.00	Taxable
Inspection of Driveway - to ensure complies with municipal by-laws and standards (when requested by insurance company or lawyer)	\$76.00	Taxable
911 Signs (includes location inspection, sign, numbering and posts)	\$119.00	Exempt
911 Sign Replacement	\$56.00	Taxable

**Schedule "G" to By-law 2020-06
Environmental Services**

Service/Document	Cost	Tax
Landfill		
Tipping fee for disposal of construction materials		
-Pick-Up Load	\$25.00	Exempt
-UP to 5 ton tag-along Trailer	\$50.00	Exempt
-Five Ton Truck	\$100.00	Exempt
-Tandem Dump Truck	\$125.00	Exempt
-Tri-Axle Dump Truck	\$150.00	Exempt
Open Landfill Site on a day its closed	\$124.00	Exempt
Non-Resident Fee (yearly)	\$150.00	Exempt
Water & Sewer		
Inspect connection to municipal sewers	\$99.00	Exempt
Inspect connection to municipal water	\$99.00	Exempt
Shut Off/Turn On - water supply at lot line	\$99.00	Exempt
Call out for Sewer backup that is on private property will incur all costs including but not limited to Vactor, Camera, and Staff wages		Exempt

**Schedule "H" to By-law 2020-06
Cemeteries**

Service/Document			Cost	Tax
Regular Lots - Single Plot	General Fund	142.74	\$392.74	Taxable
	Care & Maintenance Fund	250.00		
Internment Charges - All Plots	General Fund	383.54	\$383.54	Taxable
Internment charges - Cremation	General Fund		\$187.11	Taxable
Disinterment	General Fund		\$511.39	Taxable
Transfer of Internment Rights (includes recording change of ownership and issuing new deed)	General Fund		\$100.32	Taxable
Monument Installation Charges - installing a flat marker measuring over 172 square inches	Care & Maintenance Fund	50.00	\$100.00	Taxable
Monument Installation Charges - installing an upright monument measuring up to 4 feet in height or width	Care & Maintenance Fund	100.00	\$200.00	Taxable
Monument Installation Charges - installing an upright monument measuring over 4 feet in height or width	Care & Maintenance Fund	200.00	\$400.00	Taxable
Above fees applies during regular work hours. A 50% surcharge will apply for a holiday or weekend or after hours.				
Care and maintenance Fee: If pre-need lot or 1st interment prior to 1955, Care & Maintenance is collected at the current rate applicable to the grave/lot \$150.00 or \$250.00 O. Reg 30/11 s. 95(2)				

**Schedule "I" to By-law 2020-06
Recreation Services**

			2020 - 3% Increase	2021 - 2.25% Increase	2022 - 1.75% Increase	2023 - 1.50% Increase	2024 - 1.50% Increase	
Service/Document		Previous Cost	Cost	Proposed Cost	Proposed Cost	Proposed Cost	Proposed Cost	
Warren Arena								
Ice Rental - Per Hour Basis - Residents	Minor Groups	\$78.42	\$81	\$83	\$84	\$86	\$87	
	Adult Groups	\$98.97	\$102	\$105	\$106	\$108	\$109	
Ice Rental - Per Hour Basis - Non-Residents	Minor Groups	\$83.72	\$87	\$89	\$90	\$91	\$93	
	Adult Groups	\$104.92	\$109	\$111	\$113	\$114	\$116	
Ice Rental - Day Rental	Resident	\$978.85	\$1,009	\$1,031	\$1,048	\$1,063	\$1,077	
	Non-Resident	\$1,042.74	\$1,075	\$1,098	\$1,116	\$1,132	\$1,148	
Shinny	Per Person	\$4.42	\$5	\$5	\$5	\$5	\$5	
Shinny/Public Skating Family	Pass	\$59.49	\$62	\$63	\$64	\$65	\$66	
Arena Floor - Per Hour Basis (concrete surface) residents	Minor Groups	\$51.92	\$54	\$55	\$56	\$57	\$58	
	Adult Groups	\$69.22	\$72	\$73	\$75	\$76	\$77	
Arena Floor - Per Hour Basis (concrete surface) non-residents	Minor Groups	\$59.49	\$62	\$63	\$64	\$65	\$66	
	Adult Groups	\$75.71	\$78	\$80	\$82	\$83	\$84	
Arena floor per day basis (including one day setup)		\$621.92	\$641	\$655	\$666	\$675	\$685	
Lion's Club Senior Supper (1 day)		\$30.00	\$31	\$32	\$33	\$33	\$33	
Hall Rentals - Per Hour Basis (Meetings)	Minor	\$32.45	\$34	\$35	\$35	\$36	\$36	
	Adult	\$45.45	\$47	\$48	\$49	\$50	\$50	
Hall Rentals - Per Day Basis	Residents	\$557.02	\$574	\$587	\$597	\$605	\$613	
	Non-Residents	\$616.51	\$636	\$649	\$660	\$669	\$679	
Hall Rental – Overnight Stay		\$104.00	\$150	\$150	\$150	\$150	\$150	
Hall Rental - Warren & District Lion's Club		Weekly Bingo	\$119.60	\$150	\$153	\$186	\$189	\$191
Kitchen rental without Hall rental. Kitchen and Kitchen equipment rentals (includes utensils, fridge, stove, small appliances, etc...) residents Only	Base Rate	\$60.40	\$63	\$64	\$65	\$66	\$67	
	Hourly Rate if Outside Operating Hours (above Base Rate)		\$16	\$16	\$16	\$16	\$16	

Entire Arena Building (includes arena ice surface; hall; kitchen duration: Friday Evening, Saturday, Sunday)	Residents - Any Groups	\$3,131.23	\$3,225	\$3,296	\$3,351	\$3,398	\$3,445
	Non-Residents	\$3,239.39	\$3,337	\$3,410	\$3,467	\$3,515	\$3,564
	MW Firefighters Association	\$811.20	\$1,500	\$1,543	\$1,529	\$1,541	\$1,553
	MW Minor Hockey		\$2,200	\$2,250	\$2,239	\$2,233	\$2,233.00
	2 Day Rental	75% of above rates	75% of above rates	75% of above rates	75% of above rates	75% of above rates	75% of above rates
Entire Arena Building – Off Season (arena floor surface (no ice), hall, kitchen duration: Friday Evening, Saturday, Sunday)	Residents	\$2,288.00	\$2,357	\$2,409	\$2,449	\$2,483	\$2,517
	Non-Residents	\$2,758.08	\$2,841	\$2,903	\$2,952	\$2,993	\$3,034
	2 Day Rental	75% of above rates	75% of above rates	75% of above rates	75% of above rates	75% of above rates	75% of above rates
Skate Sharpening - Per Pair	\$4.42	\$5	\$5	\$5	\$5	\$5	\$5
Curling Fees - Per 2 hour block	\$129.79	\$134	\$137	\$139	\$141	\$143	\$143
Curling - Weekend Rental	\$1,534.00	\$1,581	\$1,615	\$1,642	\$1,665	\$1,688	\$1,688
Old timers Dressing Room per Season (Oct – March)	\$520.00	\$536	\$548	\$557	\$565	\$572	\$572
Advertising – 4' X 8' Signs	North or East Wall	\$272.56	\$281	\$287	\$292	\$296	\$300
	South Wall	\$204.42	\$211	\$216	\$219	\$222	\$225
Ice Surface Advertising 5' X 12" (plus cost of vinyl logos)	\$141.96	\$147	\$150	\$152	\$155	\$157	\$157
Advertising Board – Lobby (per slot)	\$159.00	\$164	\$168	\$171	\$173	\$175	\$175
Zamboni Advertising	Sides	\$340.70	\$351	\$359	\$365	\$370	\$375
	Front	\$163.80	\$169	\$173	\$176	\$178	\$181
Board Room Use (2hour limit)	\$26.00	\$27	\$28	\$28	\$29	\$29	\$29

Ballfield

Ball field Rental (Per Game - 1.5 hr limit) (with or without lights)	\$14.04	\$15	\$15	\$16	\$16	\$16
Markstay-Warren Community Centre Facility. Entire facility or portions thereof for municipally sanctioned organizations and for community oriented events that directly impact our community.	10% of Net Profit	10% of Net Profit	10% of Net Profit	10% of Net Profit	10% of Net Profit	10% of Net Profit

Markstay Outdoor Rink

Available for Rental when there is no ice on the surface generally during the period of April 1 to October 31	4 Hour Rental	\$50.00	\$52	\$53	\$54	\$55	\$55
	Weekend Rate	\$100.00	\$103	\$106	\$107	\$109	\$110

All Applicable Fees above run on Season Calendar - therefore the 2019 rates will be in effect for the 2019-2020 season (September to March) and the 2020 rates will be in effect for September 2020 to March 2021

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Items of No Charge

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Public Skating

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Ice Rental - All Schools within municipal boundaries (During school hours)

Annual Warren and District Lion's Club Kids X-Mas Party and Senior's Supper (if available on Saturday council will allow for setup on Saturday)

Lion's Den (Lion's Club will be responsible for cleaning Den) The Municipality retains the option to use the Den with proper notification given to the Lion's Club

Hall Rental - Youth Groups (Free Community Oriented Activities)

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Ball field Rental (Markstay-Warren) - Schools booked in advance

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Hall rental (must have own liability insurance for alcohol related activities; supply own caterer; submit \$100 security deposit upon signing rental agreement) All Church Groups two events per year