

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
REGULAR COUNCIL MEETING**

**December 13<sup>th</sup>, 2021**

**7:00 pm**

**39 Lafontaine St., Warren, ON (Warren Arena)**

**AGENDA**

**COVID-19 restrictions will be in effect.  
Staff reserves the right to ensure these restrictions are adhered to.**

**1) Opening Remarks and call meeting to order**

**2) Roll Call**

**3) Disclosure of Pecuniary Interest and General Nature Thereof**

**4) Petitions and Delegations**

1. [Request from Terry-Lee Pepin 844 - 3<sup>rd</sup> Concession](#)

**5) Public Inquiries**

- *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
- *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
- *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
- *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
- *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*
- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*



## 6) Reports from Committees, Municipal Officers, Department Heads

1. [CAO Report - 2022 Regular Council Meeting Schedule](#)
2. [CAO Report - Appointments to the Property Standards Committee for 2022](#)
3. [CAO Report – Operation and Maintenance of Markstay-Warren Water and Sewer Systems](#)
4. Transportation and Fire Service Consolidation Business Case Analysis
  - a. [CAO Report](#)
  - b. [Consulting Report from Performance Concepts Consulting and Dillon Consulting](#)

### 1) Consent Agenda

The consent agenda is intended to adopt multiple items with one resolution.

The items normally included are:

- *Minutes of council, committees and local boards, which are a summary of the topics discussed and decisions rendered of the particular body. They normally do not include transcript of the discussion. Adopted minutes become the legal decision and position of the particular body and are permanent records. Minutes that are adopted are minutes that are under the control of council, minutes that are received are minutes that are not under the control of council.*
- *Routine management reports are comprised of generic reports on staff activities that are mostly for council information. The common one found within is the Chief building Official monthly activity report.*
- *The correspondence received is for council information only.*

Any items contained within the consent agenda can be requested to be discussed independently from the consent agenda.

### 1. Adoption of Minutes

That the Following minutes be adopted;

1. [Regular Council Meeting Minutes – November 15<sup>th</sup>, 2021](#)
2. [CPAC Meeting Minutes May 6<sup>th</sup>, 2021](#)
3. [Municipal Emergency Control Group Minutes - November 25, 2021](#)
4. [Public Works Advisory Committee Meeting – November 24<sup>th</sup>, 2021](#)
5. [SEBBS Q3 Report](#)

### 2. Routine Management Reports

1. None

### 3. Correspondence for Council's information only

1. Manitoulin-Sudbury District Services Board
  - a. [CAO Report – 3<sup>rd</sup> Quarter](#)
  - b. [2021 3<sup>rd</sup> Quarter Unaudited Financial Report](#)
  - c. [2022 Budget Summary](#)
2. Sudbury East Planning Board



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- a. [B5021MW Notice of DecisionMW 20211115](#)
  - b. [B5121MW Notice of DecisionMW 20211116](#)
  - c. [B5321MW NoticeofDecisionMW 20211206](#)
  3. Public Health Sudbury and District
    - a. [Board of Health Minutes November 18<sup>th</sup>, 2021](#)
  4. Municipal Property Assessment Corporation (MPAC)
    - a. None

## **8) Correspondence**

1. [Public Health Sudbury and District 2022 Approved Levy](#)

## **9) By-laws**

1. [By-Law 2021-29 – Being a By-Law to Enter Into Lease Agreement with Sudbury East Planning Board](#)
2. [By-Law 2021-30 – Being a By-Law to Appoint a Chief Building Official](#)
3. [By-Law 2021-31 – Being a By-Law to Appoint Municipal Law Enforcement Officers](#)
4. [By-Law 2021-32 – Being a By-Law to Enter into an Emergency Agreement with OCWA](#)
5. [By-Law 2021-33 – Being a By-Law to Extend the Agreement with the Municipality of Killarney to Provide Fire Code Inspection and Enforcement Service Under By-Law 2018-54](#)
6. [By-Law 2021-34 – Proceedings of Council](#)

## **10) Motion**

## **11) Notice of Motions**

## **12) Addendum**

## **13) Announcements and inquiries**

## **14) Closed session (if required)**

## **15) Adjournment**